



Ric Miles- Chair & Anjettica Boatwright- Vice Chair

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## Bergen/Passaic TGA Steering Committee Monthly Meeting

### MEETING MINUTES

Tuesday, August 2, 2022, 9:30 – 11:00 am

Meeting via Zoom Teleconference

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### ATTENDANCE

Members	Present	Absent	Recipient Representatives	Present	Absent
Anjettica Boatwright	X		Milagros Izquierdo		X
Jerry Dillard	X				
Peter Gennat					
Andriana Herrera	X				
Karen Walker	X				
Ray Welsh	X				
PC Support Staff					
Thomas Rodriguez-Schucker	X				
Deryk Jackson	X				
Guests: Serenity					

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### AGENDA

Item	Discussion, Motions, and Actions
(1.0) <u>Moment of Silence</u>	Anjettica Boatwright called the meeting to order at 9:34 am A moment of silence was observed for those affected by HIV.
(2.0) <u>Welcome by the Chair</u>	The chair welcomed the commissioners, guests, and the public.
(3.0) <u>Roll Call</u>	Support staff took roll call.
(4.0) <u>Public Comments</u>	There were no public comments at this time.
(5.0) <u>Review &amp; Approval of Minutes</u>	A motion to approve the June 4, 2022, minutes was made by Jerry Dillard and seconded by Ray Welsh . <b>VOTE:</b> <b>FOR(3): Dillard, Gennat, Welsh</b> <b>AGAINST(0):</b> <b>ABSTAIN(1): Boatwright</b>
(6.0) <u>Report of the Chair</u>	The next HRSA Project Officer Call will take place on Thursday, August 4 <sup>th</sup> at 2pm. The Chair reminded everyone that the National Ryan White HIV/AIDS conference will be taking place virtually in August from the 23-26. Registration for the conference is open. Ric Miles has sent off a letter to HRSA in support of consumer participation on the Planning Council.
(7.0) <u>New Business</u>	

### Mission Statement

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Item	Discussion, Motions, and Actions	
<ul style="list-style-type: none"> <li>Review Steering Committee PCAT</li> </ul>	August	<ul style="list-style-type: none"> <li>Receive reports of standing committee</li> <li>Program updates and collaboration with the recipient's office</li> <li>Review and resolve parking lot items</li> <li>Review Planning Council feedback</li> <li>Administer the results of the Assessment of the Efficiency of the Administrative Mechanism (AEAM)</li> <li>Review and approve carryover request from the Recipient's office</li> </ul>
<ul style="list-style-type: none"> <li>Review Planning Council Meeting Evaluation Results</li> </ul>	Support staff presented the results of the January 4th Planning Council meeting evaluation.	
<ul style="list-style-type: none"> <li>Decide next month's training topic for Planning Council.</li> </ul>	Next month's training topic will be Priority Setting & Resource Allocation in preparation for the PSRA session coming up on September 21 <sup>st</sup> and 22 <sup>nd</sup> .	
<ul style="list-style-type: none"> <li>Recipient Updates</li> </ul>	The TGA is still awaiting the report from the HRSA virtual site visit that occurred in May 2022.	
<ul style="list-style-type: none"> <li>New Jersey HIV Planning Group (NJHPG) Update</li> </ul>	<p><b><u>Integrated plan Update-</u></b> Support staff has been attending the NJHPG integrated plan workgroup. Documents are still in draft form and not yet ready to be shared. Workgroups are occurring bi-monthly. The timeline now states that the plan will be ready for review in November for submission in December. Support Staff will continue to report out on the progress of the integrated plan.</p>	
<ul style="list-style-type: none"> <li>Planning Council Committee Reports</li> </ul>	<p><b><u>Planning and Development-</u></b> P&amp;D identified the datasets for the upcoming PSRA session. Data Requests to the state include:</p> <ul style="list-style-type: none"> <li>Undocumented client count</li> <li>Youth</li> <li>Transgender</li> <li>New incidents of cases- including exposure method, race, ethnicity</li> <li>Sexual orientation</li> </ul> <p>Support staff has submitted this request to the state.</p> <p>RDE is working on a new reporting system in e2 that will create a continuum of care for subrecipients.</p> <p><b><u>Community Development-</u></b> Current Membership is at 18 members, with 31% unaligned consumers. The council is in need of unaligned consumers, and young Hispanic/LatinX males. There are vacancies in local public health agency, hospital planning agency, and representatives of the formerly incarcerated.</p>	

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<b>Item</b>	<b>Discussion, Motions, and Actions</b>
	<p>The committee voted to re-suspend the attendance policy during this time of virtual meetings.</p> <p>The committee reviewed the Planning Council member application for any changes and/or corrections that are needed. The application will be finalized at the next CDC meeting.</p> <p>The committee will be hosting new member orientation that will be open for new and current commissioners. Dates will be sent out and finalized at the next CDC meeting.</p>
<b>(8.0) <u>Parking Lot Items/ Unfinished Business</u></b>	<ul style="list-style-type: none"><li>• At-Large Steering Committee Member- The committee collectively suggested that Deeanne could be a potential At-large member of the Steering Committee.</li><li>• Meeting with Mayor</li><li>• In-Person/Hybrid Meetings</li><li>• Review the Results of the AEAM- Responses have been low. Support Staff will send out additional reminders after the meeting.</li></ul>
<b>(9.0) <u>Announcements</u></b>	<p>The second batch of Monkey Pox vaccines were gone within the first 15 minutes. New Bridge Medical is waiting for the next allocation. The state batch will be arriving in October.</p>
<b>(10.0) <u>Public Comments</u></b>	<p>There were none at this time.</p>
<b>(11.0) <u>Adjournment</u></b>	<p>The meeting adjourned at 10:35 am.</p>
<b>(12.0) <u>Upcoming Steering Meetings</u></b>	<p>Tuesday, September 13<sup>th</sup>, 2022 Tuesday, October 4<sup>th</sup>, 2022 Tuesday, November 1<sup>st</sup>, 2022</p>

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Name of Commissioner	3/1/2022	4/5/2022	5/3/2022	6/7/2022	7/1/2022	8/2/2022	9/13/2022	10/4/2022	11/8/2022	12/6/2022	1/10/2023	2/7/2023
1. Anjettica Boatwright	P	P	P	P		P						
2. Dillard, Jerry	P	P	P	P		P						
3. Peter Gennat	P	O	O	O		P						
4. Herrera, Andriana	O	P	P	P		O						
5. Ric Miles	P	P	P	P		O						
6. Walker, Karen	O	P	P	O		O						
7. Welsh, Ray	P	P	P	P		P						
Members Present	3	6	6	5		4						
Recipient's Office	0	0	0	0		0						
Public/Guests	4	0	0	0		1						
Support Staff	2	2	1	2		2						

**Key: Present (P), Late (L), Alternate (A), Absent (O)**

\*Alternate was present at time of roll call. Commissioner arrived afterward.

\*\*Resignation received on this day.

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