

Karen Walker & Ray Welsh, Co-Chairs

## Bergen/Passaic TGA Planning Council Monthly Meeting

### MEETING NOTES (No Quorum Established)

Tuesday, November 9, 2021, 11:30 – 2:00 pm

Meeting via Zoom Teleconference

### ATTENDANCE

Planning Council Members		Planning Council Members		Recipient Staff		Support Staff
David Adams	P	Ivonne Malave	O	Milagros Izquierdo	P	Thomas Schucker
Anjettica Boatwright	P	Ana Munoz	P			Deryk Jackson
Patti Cuffe	O	Jessica Obara	O			
Jerry C. Dillard	P	Gloria Price	P			
Dorris Ezomo	P	Freddy Rodriguez	O			
Graziella Ferreira	P	Paula Tenebruso	P			
Gabrielle Ferrigno	O	Miriam Torres	P			
Jeff Friedman	P	Karen Walker	P			
Andriana Herrera	P	Ray Welsh	P			
Eddie Johnson	O	Alma Yee	P			
<b>P= Present    L= Late    A= Alternate    Absent = O</b>						
Guests: 9						

### AGENDA

Item	Discussion, Motions, and Actions
<b>I. <u>Moment of Silence</u></b>	Karen Walker called the meeting to order at 11:40 a.m. A moment of silence was observed for those affected by HIV.
<b>II. <u>Welcome by the Chair</u></b>	Karen Walker welcomed the Commissioners, guests, and the public. The Reading of the Bergen-Passaic TGA Mission Statement, and Open Public Meeting Statement followed.
<b>III. <u>Roll Call</u></b>	Support staff took roll call.
<b>IV. <u>Public Comments</u></b>	
<b>V. <u>Review &amp; Approval of Minutes</u></b>	<p>A motion was made to accept the minutes from the previous Planning Council meeting by Jerry Dillard and properly seconded by Anjettica Boatwright.</p> <p><b>For: (9)</b> Boatwright, Cuffe, Dillard, Friedman, Herrera, Price, Tenebruso, Torres, Walker, Welsh</p> <p><b>Against: (0)</b></p> <p><b>Abstain: (5)</b> Adams, Ezomo, Ferreira, Munoz, Yee</p>
<b>VI. <u>Report of the Chair</u></b>	
a. Chair's Report	No updates at this time.

### Mission Statement

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b. New Jersey HIV Planning Group (NJHPG) Update	The Executive committee is preparing for a leadership retreat for chairs and co-chairs that is scheduled for January 29th, 2022.	
<b>VII. Recipient's Report</b>	<p>The Part A office has reported that the financial analyst has resigned. Subrecipient site visits are going to be rescheduled. There will be a virtual meeting between the recipient and subrecipients at the end of the month.</p> <p>HRSA has recently announced Policy Clarification Notice (PCN) #21-01 &amp; #21-02. PCN #21-02 speaks to the eligibility of services and leaves the documentations collected at the 6-month recertification at the discretion of the recipient. The Recipient has announced that things are still business as usual.</p>	
<b>VIII. Business Items</b>		
a. Review Steering Committee PCAT	November	<ul style="list-style-type: none"> <li>• Receive reports of standing committees</li> <li>• Program updates and collaboration with the Recipient's office</li> <li>• Review and resolve parking lot items</li> <li>• Approval of new Planning Council Members</li> </ul>
b. Planning & Development Committee (P&D) Report	<p>The Planning and Development Committee is working on 2022 Directives to the Recipient. Directives are the Planning Council's guidance to the recipient on service models, targeting populations or service areas, and other ways to beset meet the identified priorities. The P&amp;D Committee is also starting the annual review of the TGA service standards to see if any changes are needed.</p>	
c. Community Development Committee (CDC)	<p>Current Membership - There are currently 20 members on the Planning Council with 30% unaligned consumers. There are 3 vacant membership categories; representatives of Hospital Planning Agencies, Local Public Health Agencies, Representatives of individuals who were Federal, State, or local prisoners.</p> <p>The Community Development Committee discussed the logistics and possibility of having an in-person meeting in December for the Annual Meeting.</p> <p>CDC met again on Monday, October 25th to discuss the logistics of the year-end meeting.</p> <p>Pros mentioned- everyone would be together.</p> <p>Cons mentioned- safety, social distancing, and how to enforce vaccinations.</p> <p>Recommended motion from Ray- to have full vaccinated attendance at the end of year meeting with a provision of those unvaccinated can join via zoom and technology will be available for those unvaccinated.</p> <p>Brownstone, Tiramisu, and Vitale's were the committee top pics.</p>	

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	<p>Ray to reach out to Karen again for the Mark Bengé narrative.</p> <p>Further discussion was had around the in-person meeting. A motion was made to move the December “End-of-Year” meeting to March 1<sup>st</sup>, 2022 to be held at Tiramisu in Elmwood Park by Ray Welsh and was seconded by Alma Yee.</p> <p><b>VOTE: ALL IN FAVOR</b></p>
d. DHSTS Report (Inclusive of Part B)	DHSTS has received all applications for funding. 47 applications were submitted to the state. DHSTS will be interviewing and assessing applications on November 19 <sup>th</sup> .
<b>IX. <u>New Business</u></b>	No new business at this time.
<b>X. <u>Planning Council Training</u></b>	Planning Council support staff presented a training on the overview of Service Standards.
<b>XI. <u>Planning Council Evaluations</u></b>	Planning council evaluations were conducted via e2 polls during the last part of the meeting and feedback was reviewed.
<b>XII. <u>Announcements</u></b>	<p>Jerry Dillard announced that CAPCO is looking to hire a Bilingual Disease Specialist, and Case Manager.</p> <p>Buddies will be holding Food Drives for the community.</p> <p>Bergen Family will be holding Food Drives for the community.</p> <p>November 20<sup>th</sup> is the Trans Day of Remembrance and Ceremony.</p> <p>Jersey College will be collecting canned goods until the 19<sup>th</sup>.</p>
<b>XIII. <u>Public Comments</u></b>	There were none.
<b>XIV. <u>Adjournment</u></b>	The meeting was adjourned at 1:31 pm.

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Name of Commissioner	12/1/2020	1/5/2021	2/2/2021	3/2/2021	4/6/2021	5/4/2021	6/1/2021	7/6/2021	8/3/2021	9/7/2021	10/5/2021	11/9/2021
1. Adams, David	P	O	P	P	P	O	P	P	O	P	P	P
2. Boatwright, Anjettica	P	P	O	P	O	P	P	O	P	O	P	P
3. Cuffe, Patti	P	P	P	P	P	P	P	P	P	P	P	O
4. Dillard, Jerry C.	P	P	P	P	P	P	P	O	P	P	P	P
5. Ezomo, Dorris	P	O	O	P	O	O	O	O	O	P	P	P
6. Ferreira, Graziella	P	P	P	P	P	P	P	O	O	O	P	P
7. Ferrigno, Gabrielle	P	P	P	O	P	P	O	P	O	O	O	O
8. Friedman, Jeff	O	O	O	O	O	O	P	P	P	O	O	P
9. Herrera, Andriana	P	P	O	P	P	O	P	P	P	O	P	P
10. Johnson, Eddie	O	O	O	O	O	O	O	O	O	O	O	O
11. Malave, Ivonne	O	P	O	P	O	P	O	O	P	O	O	O
12. Munoz, Ana	P	P	O	P	P	P	P	O	O	O	P	P
13. Obara, Jessica	P	P	O	P	P	P	O	O	O	O	P	O
14. Price, Gloria	P	P	P	P	P	P	P	O	P	P	P	P
15. Rodriguez, Freddy.	O	O	O	O	O	O	O	O	O	O	O	O
16. Tenebruso, Paula	P	P	P	P	P	O	O	P	P	O	P	P
17. Torres, Miriam	P	P	O	P	P	P	P	O	P	O	P	P
18. Walker, Karen	P	P	P	P	P	P	P	P	P	P	P	P
19. Welsh, Ray	P	O	P	P	P	P	P	P	P	P	P	P
20. Yee, Alma	P	O	P	P	P	O	O	P	O	O	P	P
Members Present	17	14	10	17	15	13	12	9	12	7	15	14
Alternates Present	0	0	0	0	0	1	0	0	0	0	0	0
Recipient's Office	0	0	0	1	1	1	0	0	0	0	0	2
Public/Guests	12	7	7	9	9	7	10	4	6	5	8	9
Support Staff	1	2	2	2	2	2	2	2	2	2	2	2

**Key: Present (P), Late (L), Alternate (A), Absent (O)**

\*Alternate was present at time of roll call. Commissioner arrived afterward.

\*\*Resignation received on this day.

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