



Karen Walker & Ray Welsh, Co-Chairs

Bergen/Passaic TGA Planning Council Monthly Meeting

MEETING NOTES (No Quorum Established)

Tuesday, August 3, 2021, 11:30 – 2:00 pm

Meeting via Zoom Teleconference

ATTENDANCE

Planning Council Members		Planning Council Members		Recipient Staff		Support Staff
David Adams		Ivonne Malave	P	Milagros Izquierdo	O	Thomas Schucker
Anjettica Boatwright	P	Ana Munoz	O			Deryk Jackson
Patti Cuffe	P	Jessica Obara	P			
Jerry C. Dillard	P	Gloria Price	P			
Dorris Ezomo	O	Freddy Rodriguez	O			
Graziella Ferreira	O	Paula Tenebruso	P			
Gabrielle Ferrigno	O	Miriam Torres	P			
Jeff Friedman	P	Karen Walker	P			
Andriana Herrera	P	Ray Welsh	P			
Eddie Johnson	O	Alma Yee				
Nick Kubisky	P					
P= Present L= Late A= Alternate Absent = O						
Guests: 6						

AGENDA

Item	Discussion, Motions, and Actions
I. <u>Moment of Silence</u>	Karen Walker called the meeting to order at 11:45 a.m. A moment of silence was observed for those affected by HIV.
II. <u>Welcome by the Chair</u>	Karen Walker welcomed the Commissioners, guests, and the public. The Reading of the Bergen-Passaic TGA Mission Statement, and Open Public Meeting Statement followed.
III. <u>Roll Call</u>	Support staff took roll call.
IV. <u>Public Comments</u>	Deanne Hackett from Jersey College announced to the Planning Council that Jersey College has positions available they are looking to fill. They are: <ul style="list-style-type: none"> • Clinical Instructor for the RN Program • Faculty positions available for PN and RN. • Bus Driver with a CDL, preferably a class-b.
V. <u>Review & Approval of Minutes</u>	A motion was made to accept the minutes of the June 1 st Planning Council meeting by Ray Welsh and properly seconded by Anjettica Boatwright.

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Item	Discussion, Motions, and Actions
	<p>For: (9) Boatwright, Cuffe, Dillard, Friedman, Herrera, Price, Torres, Walker, Welsh Against: (0) Abstain: (3) Kubisky, Malave, Tenebruso</p> <p>A quorum was not reached at the July 6th Planning Council meeting, no business took place.</p>
VI. <u>Report of the Chair</u>	
a. Chair's Report	<p>The Steering Committee met prior to Planning Council. They discussed the training topics that will be conducted in the upcoming months. Those trainings will be taking a deeper look at the HRSA definitions of Service Standards, what they cover, and then taking a look at the services provided in the area.</p> <p>Steering decided to review the logistics of in-person meetings on a month-to-month basis due to recent developments with the coronavirus.</p> <p>The next Project Officer Call will take place on August 5th at 2 pm.</p>
b. New Jersey HIV Planning Group (NJHPG) Update	<p>The State has pushed back the RFP for the prevention and care grants. They will be coming out in August and will be due in September. The exact dates were not released at this time. In August there will be HIV counseling and testing trainings. Dates are:</p> <ul style="list-style-type: none"> • August 24th for Client-Centered Counseling • August 25th Risk Reduction Counseling • August 26th HIV Counseling & Testing <p>Registration can be through the AETC. Participants should take the basic facts training found on the website prior to trainings. Trainings will be conducted via Zoom, from 9:30 am through 12:30 pm on training dates.</p> <p>Final decisions are being made on the applications submitted in the Essex and Hudson counties pertaining to the Ending the Epidemic Initiative.</p> <p>There are new members' orientation dates scheduled for September, October, and November in the NJHPG.</p> <p>There will be "Trans Days of Learning" trainings that will take place weekly on Wednesdays in August.</p> <p>The next NJHPG will take place on August 19th.</p>
VII. <u>Recipient's Report</u>	No report was given at this time.
VIII. <u>Business Items</u>	

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a. Review Steering Committee PCAT	August	<ul style="list-style-type: none"> • Receive reports of standing committees • Program updates and collaboration with the Recipient's office • Review and resolve parking lot items • Approval of new Planning Council Members
b. Planning & Development Committee (P&D) Report	<p><i>Needs Assessment Report</i> The committee reviewed the preliminary draft of the Needs Assessment report and the data that was captured from the survey. This data will be a new data source for the upcoming 22-23 PSRA process.</p> <p><i>Expenditure Report</i> The Recipient presented the expenditure report from March through June 21. There is still an ongoing issue with subrecipients turning in their reimbursement vouchers late/delayed.</p>	
c. Community Development Committee (CDC)	<p><u>Community Development- Membership Application</u></p> <ul style="list-style-type: none"> • The committee reviewed a new membership application from a returning member. After review, the committee agreed to pass him through the application process. <p><i>Town Hall Meetings for Input into the PSRA Process</i></p> <ul style="list-style-type: none"> • Due to low registration numbers, the committee has decided to put the Consumer Forum/Town Hall on hold at this time. <p><i>Current Membership</i></p> <ul style="list-style-type: none"> • There are currently 21 members on the Planning Council with 33% unaligned consumers. There are 3 vacant membership categories; representatives of Hospital Planning Agencies, Local Public Health Agencies, Representatives of individuals who were Federal, State, or local prisoners. <p>A motion to accept Peter Gennat as a Bergen-Passaic Planning Council Commissioner came out of the Community Development Committee.</p> <p><u>VOTE: ALL IN FAVOR</u></p>	
d. DHSTS Report (Inclusive of Part B)	There were no updates at this time.	
IX. <u>New Business</u>	No new business at this time.	
X. <u>Planning Council Training</u>	Planning Council support staff presented a training for the Priority Settings and Resource Allocations process.	

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XI. <u>Planning Council Evaluations</u>	Planning council evaluations were conducted via e2 polls during the last part of the meeting and feedback was reviewed.
XII. <u>Announcements</u>	<p>Paula Tenebruso announced that BFC has openings for the following positions. We have expanded our programs in response to COVID and need to fill these positions. Interested candidates should contact Liz Corsini via email for more detailed information. lcorsini@bergenfamilycenter.org</p> <p>3 Licensed Mental Health Clinicians- at least one bi-lingual in Spanish 1 Full-Time Bi-lingual (Spanish) HIV Community Health Worker 2 Teaching Assistants for our Early Learning Program 2 Certified Pre-k 3 teachers for EPSD Pre-K Expansion Program</p> <p>Ray Welsh announced that on October 1st Buddies NJ will be hosting an outdoor Health and Resource Fair.</p> <p>Karen Walker announced that Paterson Counseling is looking for an advanced practice nurse in Psychology.</p> <p>Jerry Dillard announced that the second annual Gregory Kelly Memorial Fund will begin accepting applications for the \$500 scholarship through October 1st.</p>
XIII. <u>Public Comments</u>	There were none.
XIV. <u>Adjournment</u>	The meeting was adjourned at 1:21 pm.

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Name of Commissioner	9/1/2020	10/6/2020	11/10/2020	12/1/2020	1/5/2021	2/2/2021	3/2/2021	4/6/2021	5/4/2021	6/1/2021	7/6/2021	8/3/2021
1. Adams, David	P	P	P	P	O	P	P	P	O	P	P	O
2. Boatwright, Anjettica	P	O	P	P	P	O	P	O	P	P	O	P
3. Cuffe, Patti	P	P	P	P	P	P	P	P	P	P	P	P
4. Dillard, Jerry C.	P	P	P	P	P	P	P	P	P	P	O	P
5. Ezomo, Dorris	O	O	P	P	O	O	P	O	O	O	O	O
6. Ferreira, Graziella	P	P	O	P	P	P	P	P	P	P	O	O
7. Ferrigno, Gabrielle	P	P	P	P	P	P	O	P	P	O	P	O
8. Friedman, Jeff	O	O	O	O	O	O	O	O	O	P	P	P
9. Herrera, Andriana	P	P	P	P	P	O	P	P	O	P	P	P
10. Johnson, Eddie	O	O	O	O	O	O	O	O	O	O	O	O
11. Kubisky, Nick	P	P	P	P	P	O	P	P	P	O	O	P
12. Malave, Ivonne	O	P	P	O	P	O	P	O	P	O	O	P
13. Munoz, Ana	P	P	P	P	P	O	P	P	P	P	O	O
14. Obara, Jessica	P	P	O	P	P	O	P	P	P	O	O	O
15. Price, Gloria	P	P	O	P	P	P	P	P	P	P	O	P
16. Rodriguez, Freddy.	O	O	O	O	O	O	O	O	O	O	O	O
17. Tenebruso, Paula	P	P	P	P	P	P	P	P	O	O	P	P
18. Torres, Miriam	P	P	P	P	P	O	P	P	P	P	O	P
19. Walker, Karen	O	P	P	P	P	P	P	P	P	P	P	P
20. Welsh, Ray	P	P	P	P	O	P	P	P	P	P	P	P
21. Yee, Alma	P	P	O	P	O	P	P	P	O	O	P	O
Members Present	16	16	14	17	14	10	17	15	13	12	9	12
Alternates Present	0	0	0	0	0	0	0	0	1	0	0	0
Recipient's Office	0	1	1	0	0	0	1	1	1	0	0	0
Public/Guests	3	3	6	12	7	7	9	9	7	10	4	6
Support Staff	2	2	2	1	2	2	2	2	2	2	2	2

Key: Present (P), Late (L), Alternate (A), Absent (O)

*Alternate was present at time of roll call. Commissioner arrived afterward.

**Resignation received on this day.

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