



Karen Walker & Ray Welsh, Co-Chairs

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**Bergen/Passaic TGA Planning Council Monthly Meeting**

**MEETING NOTES** (No Quorum Established)

Tuesday, July 6, 2021, 11:30 – 2:00 pm

Meeting via Zoom Teleconference

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**ATTENDANCE**

Planning Council Members		Planning Council Members		Recipient Staff		Support Staff
David Adams	P	Ivonne Malave	O	Milagros Izquierdo	O	Thomas Schucker
Anjettica Boatwright	O	Ana Munoz	O			Deryk Jackson
Patti Cuffe	P	Jessica Obara	O			
Jerry C. Dillard	O	Gloria Price	O			
Dorris Ezomo	O	Freddy Rodriguez	O			
Graziella Ferreira	O	Paula Tenebruso	P			
Gabrielle Ferrigno	P	Miriam Torres	O			
Jeff Friedman	P	Karen Walker	P			
Andriana Herrera	P	Ray Welsh	P			
Eddie Johnson	O	Alma Yee	P			
Nick Kubisky	P					
<b>P= Present    L= Late    A= Alternate    Absent = O</b>						
Guests: 10						

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**AGENDA**

Item	Discussion, Motions, and Actions
<b>I. <u>Moment of Silence</u></b>	Karen Walker called the meeting to order at 11:45 a.m. A moment of silence was observed for those affected by HIV.
<b>II. <u>Welcome by the Chair</u></b>	Karen Walker welcomed the Commissioners, guests, and the public. The Reading of the Bergen-Passaic TGA Mission Statement, and Open Public Meeting Statement followed.
<b>III. <u>Roll Call</u></b>	Support staff took roll call.
<b>IV. <u>Public Comments</u></b>	No public comments at this time.
<b>V. <u>Review &amp; Approval of Minutes</u></b>	Minutes were not voted on, no quorum established.
<b>VI. <u>Report of the Chair</u></b>	
a. Chair's Report	The Project Officer call took place on Thursday, July 2. The Project Officer provided updates from HRSA: <ul style="list-style-type: none"><li>• The Ryan White Part A Notice of Funding Opportunity (NOFO) has been released. There is a new section that wants to address the unmet need in a jurisdiction.<ul style="list-style-type: none"><li>○ Training for how to report that unmet need is available on the Target HIV website</li></ul></li></ul>

**Mission Statement**

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	<ul style="list-style-type: none"> <li>The Integrated Plan Guidance was released on June 30<sup>th</sup>.</li> <li>The Ryan White COVID-10 Data Report has been released.</li> </ul>	
b. New Jersey HIV Planning Group (NJHPG) Update	The executive committee of the NJHPG met and discussed the integrated plan. The original integrated plan is still awaiting the governor's approval; however, it is now outdated. The state of New Jersey has three different "End the Epidemic" plans and there was discussion on the need to coordinate all of those plans. Kaleef Morse is planning to meet with Part As to see how coordination can happen to ensure that the plans complement each other.	
<b>VII. Recipient's Report</b>	No report was given at this time.	
<b>VIII. Business Items</b>		
a. Review Steering Committee PCAT	July	<ul style="list-style-type: none"> <li>Receive reports of standing committees</li> <li>Program updates and collaboration with the Recipient's office</li> <li>Review and resolve parking lot items</li> <li>Approval of new Planning Council Members</li> </ul>
b. Planning & Development Committee (P&D) Report	<p><b>Priority Setting and Resource Allocations (PSRA)</b></p> <ul style="list-style-type: none"> <li>The committee reviewed and approved the datasets that will be used in the upcoming PSRA process, including the 2021 Needs Assessment and Ryan White Utilization data.</li> </ul> <p><b>Data Sets Are</b></p> <ul style="list-style-type: none"> <li>2019/2020 Service Utilization Data</li> <li>2020/2021 Funded Service Categories</li> <li>2019/2020 Consumer Forum Red Ribbon Survey Results</li> <li>2019/2020 Client Satisfaction Survey Results</li> <li>2020/2021 Planning Council Red Ribbon Results</li> <li>3-year trend of Service Utilization Data (2018, 2019, 2020)</li> <li>3-year trend of Service Utilization Data (2018, 2019, 2020)</li> <li>2021 Needs Assessment Survey</li> </ul> <ul style="list-style-type: none"> <li>There will be an emphasis that the 2020 Service Utilization Data will be considered an outlier year due to the impact the pandemic has on services.</li> </ul>	
c. Community Development Committee (CDC)	<p><b>Community Development-Membership Application</b></p> <ul style="list-style-type: none"> <li>The committee reviewed a new membership application from a returning member. After review, the committee agreed to pass him through the application process.</li> </ul>	

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	<p><b><i>Town Hall Meetings for Input into the PSRA Process</i></b></p> <ul style="list-style-type: none"> <li>Due to low registration numbers, the committee has decided to put the Consumer Forum/Town Hall on hold at this time.</li> </ul> <p><b><i>Current Membership</i></b></p> <ul style="list-style-type: none"> <li>There are currently 21 members on the Planning Council with 33% unaligned consumers. There are 3 vacant membership categories; representatives of Hospital Planning Agencies, Local Public Health Agencies, Representatives of individuals who were Federal, State, or local prisoners.</li> </ul> <p>The CDC has brought forward the application to the Planning Council as a motion for a vote to move forward with the application process. This item will be voted on at the next Planning Council meeting.</p>
d. DHSTS Report (Inclusive of Part B)	DHSTS representative, Gabrielle Ferrigno .
<b>IX. <u>New Business</u></b>	No new business at this time.
<b>X. <u>Planning Council Training</u></b>	A guest speaker from the Phoenix EMA was invited to the Planning Council and presented a training on Cultural Humility.
<b>XI. <u>Planning Council Evaluations</u></b>	Planning council evaluations were conducted via e2 polls during the last part of the meeting and feedback was reviewed. Notably, out of the 12 responses captured, 8 said they would feel comfortable returning to meeting in person. Concerns were raised on meeting spaces in conjunction with social distancing guidelines. Another concern raised was on the topic of food: how it would be distributed and how it would be consumed in a meeting space.
<b>XII. <u>Announcements</u></b>	Ray Welsh announced that the Imperial Court of New York is going to do their first fundraiser in New Jersey and named Buddies as their charity cause. Deanne Hackett announced a Paint and Sip event for a fundraiser. It will be virtual, and paint kits can be picked up.
<b>XIII. <u>Public Comments</u></b>	There were none.
<b>XIV. <u>Adjournment</u></b>	David Adams made a motion to adjourn the meeting. It was properly seconded by Paula Tenebruso. The meeting was adjourned at 12:49 pm.

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Name of Commissioner	8/11/2020	9/1/2020	10/6/2020	11/10/2020	12/1/2020	1/5/2021	2/2/2021	3/2/2021	4/6/2021	5/4/2021	6/1/2021	7/6/2021
1. Adams, David	P	P	P	P	P	O	P	P	P	O	P	P
2. Boatwright, Anjettica	P	P	O	P	P	P	O	P	O	P	P	O
3. Cuffe, Patti	P	P	P	P	P	P	P	P	P	P	P	P
4. Dillard, Jerry C.	P	P	P	P	P	P	P	P	P	P	P	O
5. Ezomo, Dorris	O	O	O	P	P	O	O	P	O	O	O	O
6. Ferreira, Graziella	O	P	P	O	P	P	P	P	P	P	P	O
7. Ferrigno, Gabrielle	P	P	P	P	P	P	P	O	P	P	O	P
8. Friedman, Jeff	O	O	O	O	O	O	O	O	O	O	P	P
9. Herrera, Andriana	P	P	P	P	P	P	O	P	P	O	P	P
10. Johnson, Eddie	O	O	O	O	O	O	O	O	O	O	O	O
11. Kubisky, Nick	P	P	P	P	P	P	O	P	P	P	O	O
12. Malave, Ivonne	P	O	P	P	O	P	O	P	O	P	O	O
13. Munoz, Ana	O	P	P	P	P	P	O	P	P	P	P	O
14. Obara, Jessica	O	P	P	O	P	P	O	P	P	P	O	O
15. Price, Gloria	P	P	P	O	P	P	P	P	P	P	P	O
16. Rodriguez, Freddy.	O	O	O	O	O	O	O	O	O	O	O	O
17. Tenebruso, Paula	O	P	P	P	P	P	P	P	P	O	O	P
18. Torres, Miriam	P	P	P	P	P	P	O	P	P	P	P	O
19. Walker, Karen	P	O	P	P	P	P	P	P	P	P	P	P
20. Welsh, Ray	P	P	P	P	P	O	P	P	P	P	P	P
21. Yee, Alma	O	P	P	O	P	O	P	P	P	O	O	P
Members Present	13	16	16	14	17	14	10	17	15	13	12	9
Alternates Present	0	0	0	0	0	0	0	0	0	1	0	0
Recipient's Office	0	0	1	1	0	0	0	1	1	1	0	0
Public/Guests	4	3	3	6	12	7	7	9	9	7	10	4
Support Staff	2	2	2	2	1	2	2	2	2	2	2	2

**Key: Present (P), Late (L), Alternate (A), Absent (O)**

\*Alternate was present at time of roll call. Commissioner arrived afterward.

\*\*Resignation received on this day.

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