

Karen Walker & Ray Welsh, Co-Chairs

## Bergen/Passaic TGA Planning Council Monthly Meeting

### MEETING MINUTES

Tuesday, December 7, 2021, 11:30 – 2:00 pm

Meeting via Zoom Teleconference

### ATTENDANCE

Planning Council Members		Planning Council Members		Recipient Staff		Support Staff
David Adams	P	Ana Munoz	P	Milagros Izquierdo		Thomas Schucker
Anjettica Boatwright	P	Jessica Obara	O			Deryk Jackson
Jerry C. Dillard	P	Gloria Price	P			
Dorris Ezomo	P	Freddy Rodriguez	O			
Graziella Ferreira	P	Paula Tenebruso	P			
Gabrielle Ferrigno	O	Miriam Torres	P			
Jeff Friedman	P	Karen Walker	P			
Andriana Herrera	P	Ray Welsh	P			
Eddie Johnson	O	Alma Yee	P			
Ivonne Malave	O					
<b>P= Present    L= Late    A= Alternate    Absent = O</b>						
Guests: 9						

### AGENDA

Item	Discussion, Motions, and Actions
<b>I. <u>Moment of Silence</u></b>	Karen Walker called the meeting to order at 11:35 a.m. A moment of silence was observed for those affected by HIV.
<b>II. <u>Welcome by the Chair</u></b>	Karen Walker welcomed the Commissioners, guests, and the public. The Reading of the Bergen-Passaic TGA Mission Statement, and Open Public Meeting Statement followed.
<b>III. <u>Roll Call</u></b>	Support staff took roll call. A quorum was established.
<b>IV. <u>Public Comments</u></b>	
<b>V. <u>Review &amp; Approval of Minutes</u></b>	<p>A motion was made to accept the minutes from the previous Planning Council meeting by Anjettica Boatwright and properly seconded by Ray Welsh.</p> <p><b>VOTE: ALL IN FAVOR</b></p>
<b>VI. <u>Report of the Chair</u></b>	
a. Chair's Report	The Chair established a nominations committee for the upcoming co-chair nominations process in January/February. Alma Yee will be the representative for the Bergen County, and Andriana Herrera will be the rep for Passaic County.

#### Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

*Karen Walker & Ray Welsh, Co-Chairs*

Item	Discussion, Motions, and Actions	
	The annual meeting will take place on March 1st, 2022. This will also be the time where new members are appointed to the Planning Council by the Mayor. Ray Welsh is working with support staff to nail down the details of the event. As of now, the annual meeting will be held at Tiramisu.	
b. New Jersey HIV Planning Group (NJHPG) Update	<p>The NJHPG is currently working on its by-laws and will be instituting term limits.</p> <p>The leadership retreat will take place on January 27th and 28th.</p>	
<b>VII. <u>Recipient's Report</u></b>	Support Staff presented a written report provided by the Recipient.	
<b>VIII. <u>Business Items</u></b>		
a. Review Steering Committee PCAT	November	<ul style="list-style-type: none"> <li>• Receive reports of standing committees</li> <li>• Program updates and collaboration with the Recipient's office</li> <li>• Review and resolve parking lot items</li> <li>• Approval of new Planning Council Members</li> </ul>
b. Planning & Development Committee (P&D) Report	The Planning and Development Committee did not meet in the month of November.	
c. Community Development Committee (CDC)	The Community Development Committee did not meet in the month of November.	
d. DHSTS Report (Inclusive of Part B)	<p>Another RFA for Ending the Epidemic funds has been released in Essex County.</p> <p>There was a grant application Status Neutral HIV services programs, still in decision making process, and awards are still pending. Final decisions to be made January 1<sup>st</sup>.</p> <p>The New Jersey Department of Health is looking for trainers of all educational levels and backgrounds.</p>	
<b>IX. <u>New Business</u></b>	No new business at this time.	
<b>X. <u>Planning Council Training</u></b>	Planning Council support staff presented a training Core and Support Services that are provided in the Bergen-Passaic TGA.	
<b>XI. <u>Planning Council Evaluations</u></b>	Planning Council support presented the results of the last Planning Council evaluation results. There was much discussion on how to move forward and ensure that meetings maintain professional and respectful during conversations.	
<b>XII. <u>Announcements</u></b>	<p>Jerry Dillard announced that CAPCO is looking to hire a Bilingual Disease Specialist, and Case Manager.</p> <p>The Gregory Kelly Memorial Fund was awarded to Anjettica Boatwright. Buddies will be hosting a New Year Brunch on Sunday, January 9<sup>th</sup>.</p>	

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<b>Item</b>	<b>Discussion, Motions, and Actions</b>
<b>XIII. <u>Public Comments</u></b>	There were none.
<b>XIV. <u>Adjournment</u></b>	The meeting was adjourned at 1:24 pm.

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Name of Commissioner	1/5/2021	2/2/2021	3/2/2021	4/6/2021	5/4/2021	6/1/2021	7/6/2021	8/3/2021	9/7/2021	10/5/2021	11/9/2021	12/7/2021
1. Adams, David	O	P	P	P	O	P	P	O	P	P	P	P
2. Boatwright, Anjettica	P	O	P	O	P	P	O	P	O	P	P	P
3. Dillard, Jerry C.	P	P	P	P	P	P	O	P	P	P	P	P
4. Ezomo, Dorris	O	O	P	O	O	O	O	O	P	P	P	P
5. Ferreira, Graziella	P	P	P	P	P	P	O	O	O	P	P	P
6. Ferrigno, Gabrielle	P	P	O	P	P	O	P	O	O	O	O	O
7. Friedman, Jeff	O	O	O	O	O	P	P	P	O	O	P	P
8. Herrera, Andriana	P	O	P	P	O	P	P	P	O	P	P	P
9. Johnson, Eddie	O	O	O	O	O	O	O	O	O	O	O	O
10. Malave, Ivonne	P	O	P	O	P	O	O	P	O	O	O	O
11. Munoz, Ana	P	O	P	P	P	P	O	O	O	P	P	P
12. Obara, Jessica	P	O	P	P	P	O	O	O	O	P	O	O
13. Price, Gloria	P	P	P	P	P	P	O	P	P	P	P	P
14. Rodriguez, Freddy.	O	O	O	O	O	O	O	O	O	O	O	O
15. Tenebruso, Paula	P	P	P	P	O	O	P	P	O	P	P	A
16. Torres, Miriam	P	O	P	P	P	P	O	P	O	P	P	P
17. Walker, Karen	P	P	P	P	P	P	P	P	P	P	P	P
18. Welsh, Ray	O	P	P	P	P	P	P	P	P	P	P	P
19. Yee, Alma	O	P	P	P	O	O	P	O	O	P	P	P
Members Present	14	10	17	15	13	12	9	12	7	15	14	12
Alternates Present	0	0	0	0	1	0	0	0	0	0	0	1
Recipient's Office	0	0	1	1	1	0	0	0	0	0	2	0
Public/Guests	7	7	9	9	7	10	4	6	5	8	9	9
Support Staff	2	2	2	2	2	2	2	2	2	2	2	1

**Key: Present (P), Late (L), Alternate (A), Absent (O)**

\*Alternate was present at time of roll call. Commissioner arrived afterward.

\*\*Resignation received on this day.

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**FY-3/1/2021- 2/28/2022**

**Exp. 3/1/2021-11/30/2021 (9 Month Exp.)**

From 3/01/2020-02/28/2021		
Ryan White Part A	Expenditures	
Core service Allocations	\$ 2,359,948.00	
Outpatient/Ambulatory Health Services	\$ 826,664.58	81%
Substance Abuse Outpatient Care	\$ 165,968.15	76%
Early Intervention Services	\$ 43,592.40	73%
Medical Case Management Including (Treatment Adherence)	\$ 263,151.02	70%
Mental Health Counseling	\$ 96,223.67	63%
Oral Health Care	\$ 373,227.60	77%
Health Insurance Premium & Cost Sharing Assistance	\$ 14,696.37	43%
Total Expenditure	\$ 1,783,523.79	
Available Balance	\$ 576,424.21	

Sub-service Allocations	\$ 623,099.00	
Non-Medical Case Management Services	\$ 240,736.20	72%
Medical Transportation	\$ 37,303.31	45%
Food & Bank/Home Delivered Meals	\$ 30,806.60	40%
Other Professional Services (Legal Services)	\$ 25,080.00	79%
Outreach & Health Ed.	\$ 56,139.00	70%
Psycho-Social Group	\$ 7,611.10	48%
Total expenditure	\$ 397,676.21	
Available Balance	\$ 225,422.79	

MAI	Expenditures	
Service Allocations	\$ 283,247.00	
Substance Abuse Outpatient Care	\$ 70,048.32	69%
Non-Medical Case Management Services	\$ 79,381.10	64%
Outreach & Health Ed.	\$ 14,836.00	39%
Health Education/Risk Reduction	\$ 13,617.00	75%
Total Expenditure	\$ 177,882.42	
Available Balance	\$ 105,364.58	