



Karen Walker & Ray Welsh, Co-Chairs

## Bergen/Passaic TGA Planning Council Monthly Meeting

### MEETING MINUTES

Tuesday, May 4, 2021, 11:30 – 2:00 pm

Meeting via Zoom Teleconference

### ATTENDANCE

Planning Council Members		Planning Council Members		Recipient Staff		Support Staff
David Adams	O	Ivonne Malave	P	Milagros Izquierdo	O	Thomas Schucker
Anjettica Boatwright	P	Ana Munoz	P			Deryk Jackson
Patti Cuffe	P	Jessica Obara	P			
Jerry C. Dillard	P	Gloria Price	P			
Dorris Ezomo	O	Freddy Rodriguez	O			
Graziella Ferreira	P	Paula Tenebruso	O			
Gabrielle Ferrigno	P	Miriam Torres	P			
Jeff Friedman	O	Karen Walker	P			
Andriana Herrera	O	Ray Welsh	P			
Eddie Johnson	O	Alma Yee	O			
Nick Kubisky	P					
<b>P= Present    L= Late    A= Alternate    Absent = O</b>						
Guests: 11						

### AGENDA

Item	Discussion, Motions, and Actions
<b>I. <u>Moment of Silence</u></b>	Karen Walker called the meeting to order at 11:35 a.m. A moment of silence was observed for those affected by HIV.
<b>II. <u>Welcome by the Chair</u></b>	Karen Walker welcomed the Commissioners, guests, and the public. The Reading of the Bergen-Passaic TGA Mission Statement, and Open Public Meeting Statement followed.
<b>III. <u>Roll Call</u></b>	Support staff took roll call.
<b>IV. <u>Public Comments</u></b>	Deanne Hackett thanked all of those who contributed to the American Heart Association and provided the link for attendees to make a possible donation.
<b>V. <u>Review &amp; Approval of Minutes</u></b>	A motion to approve the April 6, 2021 Minutes was made by Jerry Dillard and seconded by Ray Welsh.  <b>For: (11)</b> Cuffe, Dillard, Ferreira, Ferrigno, Kubisky, Munoz, Obara, Price, Torres, Walker, Welsh <b>Against: (0)</b> <b>Abstain: (2)</b> Boatwright, Malave
<b>VI. <u>Report of the Chair</u></b>	
a. Chair's Report	There were no updates from the chair at this time.

#### Mission Statement

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b. New Jersey HIV Planning Group (NJHPG) Update	<p>The NJHPG Executive Committee met on May 3<sup>rd</sup>. They are continuing to work on their days of learning, Trans Day of Learning, and HIV &amp; Aging. The days of learning will be held weekly for a month, with each session being approximately an hour.</p> <p>The End the Epidemic plan is still awaiting approval from the governor's office. Hyacinth will be giving policy updates at the NJHPG meetings.</p>	
<b>VII. Recipient's Report</b>	<p>The chair reported on behalf of the recipient that the second half of the Ryan White award has been received. The recipient and subrecipients are working on finalizing their budget for their contracts.</p>	
<b>VIII. Business Items</b>		
a. Review Steering Committee PCAT	May	<ul style="list-style-type: none"> <li>• Receive reports of standing committees</li> <li>• Program updates and collaboration with the Recipient's office</li> <li>• Review and resolve parking lot items</li> <li>• Approval of new Planning Council Members</li> <li>• Receive award from HRSA/HAB for grant year. Review and approve final allocations based on actual award amount.</li> </ul>
b. Planning & Development Committee (P&D) Report	<p><b>Needs Assessment</b> – The committee reviewed the final results of the Needs Assessment Data. A report detailing the data will be reviewed by Planning &amp; Development at the next committee meeting. <b>PSRA</b> – The committee is beginning to plan for the 2022-23 PSRA process. It will be held virtually, and a two-day process where data packets will be mailed out physically to all the commissioners.</p> <p><b>PSRA</b> – The committee revisited the 2021 Priority Setting &amp; Resource Allocation (PSRA) Report in planning for the upcoming PSRA workshop. The report outlined the process, gave participant feedback, and provided the results of the priority settings of service categories &amp; resource allocations.</p>	
c. Community Development Committee (CDC)	<p><b>Community Development</b>- Town Hall Meetings for Input into the PSRA Process –The committee met and had a discussion on the virtual town hall. Support Staff went through the agenda which included a presentation of the Ryan White Program and Services in the Bergen-Passaic TGA, two activities where participants will be placed into smaller break-out groups to identify service needs &amp; barriers that the pandemic has caused. This will serve to capture additional feedback from the community that might have not been captured on the Needs Assessment. Due to low registration, the CDC will push the town hall back to June 2021.</p>	
d. DHSTS Report (Inclusive of Part B)	<p>The two parallel RFAs continue to be the biggest focus points in the state. One of the RFAs is State Services that is both Prevention &amp; Care which is a new process. That will start a quarter in which usually starts in</p>	

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	<p>July. The other RFA is Ending the Epidemic- which is currently only available in Essex and Hudson counties, but it is believed that funding will be available to more of the state as services expand. There will be an EtHE webinar open to all to learn about this new resource.</p> <p>Also, Lisa Jones in DHSTS has just retired.</p>
<b>IX. <u>New Business</u></b>	<p><b><u>Mark Benge Awards</u></b></p> <p>Karen Walker, Planning Council Chair, presented Priscilla Moschella with a 2020 Mark Benge Award.</p>
<b>X. <u>Planning Council Training</u></b>	<p>A training on Cultural Humility was scheduled, however, the presenter had a medical emergency and was unable to attend this meeting.</p>
<b>XI. <u>Planning Council Evaluations</u></b>	<p>PC evaluations were sent out via SurveyMonkey.</p>
<b>XII. <u>Announcements</u></b>	<p>Ray Welsh thanked everyone who participated/donated to the NJ AIDS Walk. There were not a lot of people who attended, but there were many donations received online. Donations can still be made.</p> <p>Jerry Dillard announced there is a ZOOM support group for clients at CAPCO and they will be providing food. You may contact Brenda at <a href="mailto:capcoba@gmail.com">capcoba@gmail.com</a>.</p>
<b>XIII. <u>Public Comments</u></b>	
<b>XIV. <u>Adjournment</u></b>	<p>Anjettica Boatwright made a motion to adjourn the meeting. It was properly seconded by Nick Kubisky. The meeting was adjourned at 12:31 pm.</p>

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<b>Name of Commissioner</b>	<b>6/2/2020</b>	<b>7/9/2020</b>	<b>8/11/2020</b>	<b>9/1/2020</b>	<b>10/6/2020</b>	<b>11/10/2020</b>	<b>12/1/2020</b>	<b>1/5/2021</b>	<b>2/2/2021</b>	<b>3/2/2021</b>	<b>4/6/2021</b>	<b>5/4/2021</b>
1. Adams, David	O	O	P	P	P	P	P	O	P	P	P	O
2. Boatwright, Anjettica	P	P	P	P	O	P	P	P	O	P	O	P
3. Cuffe, Patti	P	P	P	P	P	P	P	P	P	P	P	P
4. Dillard, Jerry C.	P	P	P	P	P	P	P	P	P	P	P	P
5. Ezomo, Dorris	P	P	O	O	O	P	P	O	O	P	O	O
6. Ferreira, Graziella	P	P	O	P	P	O	P	P	P	P	P	P
7. Ferrigno, Gabrielle	P	P	P	P	P	P	P	P	P	O	P	P
8. Friedman, Jeff	O	O	O	O	O	O	O	O	O	O	O	O
9. Herrera, Andriana	P	P	P	P	P	P	P	P	O	P	P	O
10. Johnson, Eddie	O	O	O	O	O	O	O	O	O	O	O	O
11. Kubisky, Nick	P	P	P	P	P	P	P	P	O	P	P	P
12. Malave, Ivonne	P	P	P	O	P	P	O	P	O	P	O	P
13. Munoz, Ana	P	P	O	P	P	P	P	P	O	P	P	P
14. Obara, Jessica	P	P	O	P	P	O	P	P	O	P	P	P
15. Price, Gloria	P	P	P	P	P	O	P	P	P	P	P	P
16. Rodriguez, Freddy.	O	O	O	O	O	O	O	O	O	O	O	O
17. Tenebruso, Paula	P	P	O	P	P	P	P	P	P	P	P	O
18. Torres, Miriam	P	P	P	P	P	P	P	P	O	P	P	P
19. Walker, Karen	P	P	P	O	P	P	P	P	P	P	P	P
20. Welsh, Ray	P	P	P	P	P	P	P	O	P	P	P	P
21. Yee, Alma	P	P	O	P	P	O	P	O	P	P	P	O
Members Present	18	18	13	16	16	14	17	14	10	17	15	13
Alternates Present	0	0	0	0	0	0	0	0	0	0	0	1
Recipient's Office	1	2	0	0	1	1	0	0	0	1	1	1
Public/Guests	3	3	4	3	3	6	12	7	7	9	9	7
Support Staff	2	3	2	2	2	2	1	2	2	2	2	2

**Key: Present (P), Late (L), Alternate (A), Absent (O)**

\*Alternate was present at time of roll call. Commissioner arrived afterward.

\*\*Resignation received on this day.

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