



Karen Walker & Jerry Dillard, Co-Chairs

Bergen/Passaic TGA Planning & Development Committee Monthly Meeting

MEETING MINUTES

Thursday, March 10, 2022, 10:45 – 12:00 pm

Meeting via Zoom Teleconference

ATTENDANCE

Members	Present	Absent	Recipient Representatives	Present	Absent
Leah B. Ashe	X		Milagros Izquierdo		X
Jerry Dillard	X				
Andriana Herrera		X			
Ivonne Malave		X			
Ric Miles	X				
Priscilla Moschella		X			
Ana Munoz	X				
Karen Walker	X				
Ray Welsh	X				
Yusuf Lloyd-Bey	X				
PC Support Staff					
Thomas Rodriguez-Schucker	X				
Deryk Jackson	X				
Guests: Austin Greitz, Brenda Azanedo, Gloria Price, Anjettica Boatwright					

AGENDA

Item	Discussion, Motions, and Actions
I. <u>Moment of Silence</u>	Karen Walker called the meeting to order at 10:50 a.m. A moment of silence was observed for those affected by HIV.
II. <u>Welcome by the Chair</u>	The chair welcomed the Commissioners, guests, and the public.
III. <u>Roll Call</u>	Support staff took roll call.
IV. <u>Public Comments</u>	There were none at this time.
V. <u>Review & Approval of Minutes</u>	A motion to approve February 10, 2022, Minutes was made by Anjettica Boatwright and seconded by Ric Miles. VOTE: FOR (6): Ashe, Dillard, Lloyd-Bey, Munoz, Walker, Welsh AGAINST (0): ABSTAIN (1): Miles The motion passed.

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

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VI. <u>Review PCAT</u>	March <ul style="list-style-type: none"> • Review and resolve parking lot items • Review reallocation requests from the recipient’s office • Review Part A expenditure reports by service category • Review progress and updates of the integrated plan. • Review of Needs Assessment outcomes and data • PSRA - Review framework and meeting logistics for PSRA • PRSA - Identify datasets for PSRA • Receive award from HRSA/HAB for grant year. Review and approve final allocations based actual award amount. (If a partial award is received, this process could take place again when another award is received.)
VII. <u>Parking Lot Items</u>	None at this time
VIII. <u>Review Reallocation requests from the Recipient’s Office</u>	There are no requests at this time.
IX. <u>Review Part A Expenditures Report by service category</u>	There is no expenditure report at this time.
X. <u>Review New Developments of “Ending the Epidemic, A Plan for America” and State of New Jersey’s End the Epidemic Initiative</u>	The NJHPG will be looking to coordinate efforts statewide in developing an integrated plan and will be reaching out to all of the Part A jurisdictions for input.
XI. <u>New Business</u>	Planning for Needs Assessment – Staff presented a presentation on this. It included the following: <ul style="list-style-type: none"> • Foundation of Needs Assessments • Definition of Key Terms • 3 Phase Model • Group Activities <ul style="list-style-type: none"> ○ The committee brainstormed together for goals, concerns, and sources of data for planning in the needs assessment. The committee was asked to come up with more goals, concerns, and data sources for the next committee meeting. This

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	<p>activity will lay the ground work for the committee to proceed into phase 2 of the needs assessment planning which will be to gather data and to define needs.</p> <p>Review Scope of Work & Planning Council Activity Timelines (22-23 Grant Year) – Support staff presented the scope of work for the 22-23 grant year at the next committee meeting. There was a discussion to have the PSRA meetings in July possible in person. We would need to find a location to accommodate social distancing.</p>
XII. <u>Announcements</u>	There were no announcements at this time.
XIII. <u>Public Comments</u>	Kathy Labraun has passed away.
XIV. <u>Adjournment</u>	Meeting was adjourned at 12:08 pm.

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