

Karen Walker & Ray Welsh, Co-Chairs

Bergen/Passaic TGA Planning Council Monthly Meeting

MEETING Minutes

Tuesday, March 1, 2022, 11:30 – 2:00 pm

Meeting via Zoom Teleconference

ATTENDANCE

Planning Council Members		Planning Council Members		Recipient Staff		Support Staff
David Adams	O	Ivonne Malave	O	Milagros Izquierdo	P	Thomas Schucker
Anjettica Boatwright	P	Ric Miles	P			Deryk Jackson
Jerry C. Dillard	P	Ana Munoz	O			
Dorris Ezomo	P	Gloria Price	P			
Graziella Ferreira	P	Freddy Rodriguez	O			
Jeff Friedman	O	Paula Tenebruso	P			
Peter Gennat	P	Miriam Torres	P			
Deeanne Hackett	P	Karen Walker	O			
Andriana Herrera	P	Ray Welsh	P			
Eddie Johnson	O					
Yusuf Lloyd-Bey	P					
P= Present L= Late A= Alternate Absent = O Guests: Mayor Andre Sayegh, Abraham Corsino, Joel D Ramirez, Jokebed Saintil, Michelle Harvey, Bianca Buddies, Michael Rivera, Shemetra "Mimi" Hall, Sandra Bapiste						

AGENDA

Item	Discussion, Motions, and Actions
I. <u>Moment of Silence</u>	Ray Welsh called the meeting to order at 11:35 a.m. A moment of silence was observed for those affected by HIV.
II. <u>Welcome by the Chair</u>	Ray Welsh welcomed the Commissioners, guests, and the public. The Reading of the Bergen-Passaic TGA Mission Statement, and Open Public Meeting Statement followed.
III. <u>Roll Call</u>	Support staff took roll call. A quorum was established.
IV. <u>Public Comments</u>	There were none at this time.
V. <u>Review & Approval of Minutes</u>	Jerry Dillard motioned to accept the minutes from the February 1, 2022, meeting. Anjettica Boatwright seconded. VOTE: For (12): Boatwright, Dillard, Ezomo, Ferreira, Gennat, Herrera, Lloyd-Bey, Miles, Price, Tenebruso, Torres, Welsh Against (0): Abstain (1): Hackett

Mission Statement

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<u>Report of the Chair</u>		
a. Chair’s Report	<p>The steering committee met right before the PC meeting. The finalized Policy & Procedure manual was presented and approved: <u>Planning Council Vote</u> Ray Welsh motioned to accept the finalized P&P manual and Doris Ezomo seconded.</p> <p>VOTE: For (13): <i>Boatwright, Dillard, Ezomo, Ferreira, Gennat, Hackett, Herrera, Lloyd-Bey, Miles, Price, Tenebruso, Torres, Welsh</i> Against (0): Abstain (0):</p> <p>The finalized Memorandum of Understanding (MOU) was presented and approved: <u>Planning Council Vote</u> Ray Welsh motioned to accept the finalized (MOU) and Anjettica Boatwright seconded.</p> <p>VOTE: For (13): <i>Boatwright, Dillard, Ezomo, Ferreira, Gennat, Hackett, Herrera, Lloyd-Bey, Miles, Price, Tenebruso, Torres, Welsh</i> Against (0): Abstain (0):</p>	
b. New Jersey HIV Planning Group (NJHPG) Update	<p>The NJHPG met and on March 2nd there will be an elixir grant meeting from 10 am to 4 pm. Elixir-Status Neutral (Care and Prevention funds).</p> <p>There will be a Disease Intervention Specialist Request for Application Technical Assistance Meeting from 2pm to 4pm. They did have a retreat and looking at restructure to tend to the tasks that haven’t been completed.</p>	
<u>VI. Recipient’s Report</u>	<p>The Recipient shared that she is still struggling to get subrecipients to submit reimbursements and is still working on finalizing the final reallocation. She is also working to prepare for the virtual site visit coming up-working with subrecipients to review documents that will be reviewed by HRSA.</p>	
<u>VII. Business Items</u>		
a. Review Planning Council Activity Timeline (PCAT)	March	<ul style="list-style-type: none">• Receive reports of standing committees• Program updates and collaboration with the Recipient’s office• Review and resolve parking lot items• Approval of new Planning Council Members• Receive award from HRSA/HAB for grant year.
b. Planning & Development	<p>The committee finalized the TGA service standards updates for the upcoming grant year. To be brought to a vote to the full Planning Council.</p>	

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<p>Committee (P&D) Report</p>	<p>The committee finalized the 22/23 Directives to the recipient at the last committee meeting.</p> <p>Two Directives will be in place going forward into the new year:</p> <ul style="list-style-type: none"> • Rapid Reallocation Tool for the Recipient <ul style="list-style-type: none"> ○ The recipient may rapidly reallocate funds without Planning Council consent based on the following conditions: <ul style="list-style-type: none"> ▪ Up to 10% of the service category allocation at any time during a grant year; ▪ Service category reallocations can be made from support to core, core to core and <i>support to support (newly added verbiage)</i> ▪ After October 30 of every grant year, the Recipient's office may reallocate service category allocations without a 10% cap; ▪ The recipient will report all reallocations to Steering Committee at the next scheduled meeting following the reallocation. • <i>Priority Setting & Resource Allocations Data (New Directive)</i> <ul style="list-style-type: none"> ○ The Recipient will provide continuum of care data by service category for the TGA and for subpopulations of focus for the annual PSRA process to include: <ul style="list-style-type: none"> ▪ <i>Newly Diagnosed</i> ▪ <i>Linked to Care</i> ▪ <i>Retained in Care</i> ▪ <i>ARV Prescriptions</i> ▪ <i>Viral Suppression</i> <p><u>Planning Council Vote</u></p> <p>Peter Gennat motioned to approve the directives brought forward by the Planning and Development Committee.</p> <p>VOTE: ALL IN FAVOR</p> <p><u>Service Standards</u></p> <p>The committee finalized the TGA service standards updates for the upcoming grant year. To be brought to a vote to the full Planning Council.</p>
<p>c. Community Development Committee (CDC)</p>	<ul style="list-style-type: none"> • The CDC met last month and worked on adding a policy to the Planning Council policy & procedures manual that reinstates the attendance policy and outlines the steps that would occur once a commissioner reaches the allowed absences. • There was one nomination for Vicki from Buddies of NJ for a Mark Benge award.

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d. DHSTS Report (Inclusive of Part B)	The Division of HIV, STD, and TB Services looking at the integrated plans, they would like the TGA and EMAs to be an active participant in the developing the plan.
VIII. <u>New Business</u>	<p>A. Annual Report- Vice Chair Ray Welsh presented the annual report of the Planning Council to Mayor Andre Sayegh. The report can be found attached to the end of these meeting minutes.</p> <p>B. Swearing in Ceremony by the Mayor- Mayor Andre Sayegh swore in 4 new Planning Council commissioners:</p> <ul style="list-style-type: none"> ○ Peter Gannet ○ Yusuf Lloyd-Bey ○ Ric Miles ○ Deeanne Hackett <p>C. Election of Officers- The Planning Council held election of Chair and Vice Chair positions. There were two nominations on the floor for Chair; Ric Miles, and Anjettica Boatwright. Final results were 10 votes to 1 in favor of Ric Miles. There were three nominations submitted for Vice-Chair; Ric Miles, Anjettica Boatwright, and Karen Walker. Final results were 6 votes to 5 in favor of Anjettica Boatwright.</p>
IX. <u>Planning Council Evaluations</u>	The Planning Council completed evaluations in real-time via e2polls.
X. <u>Announcements</u>	Deeanne Hackett introduced Shemetra "Mimi" Hall to attendees New Jersey AIDS walk will take place in Saddlebrook on May 1st
XI. <u>Public Comments</u>	There were none.
XII. <u>Adjournment</u>	The meeting was adjourned at 1:12 pm.

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Name of Commissioner	3/1/2022	4/5/2022										
1. Adams, David	O											
2. Boatwright, Anjettica	P											
3. Dillard, Jerry C.	P											
4. Ezomo, Dorris	P											
5. Ferreira, Graziella	P											
6. Friedman, Jeff	O											
7. Hackett, Deeanne	P											
8. Herrera, Andriana	P											
9. Gennat, Peter	P											
10. Johnson, Eddie	O											
11. Lloyd-Bey, Yusuf	P											
12. Malave, Ivonne	O											
13. Miles, Ric	P											
14. Munoz, Ana	O											
15. Price, Gloria	P											
16. Rodriguez, Freddy.	O											
17. Tenebruso, Paula	P											
18. Torres, Miriam	P											
19. Walker, Karen	O											
20. Welsh, Ray	P											
Members Present	13											
Alternates Present	0											
Recipient's Office	2											
Public/Guests	10											
Support Staff	2											

Key: Present (P), Late (L), Alternate (A), Absent (O)

*Alternate was present at time of roll call. Commissioner arrived afterward.

**Resignation received on this day.

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