

Karen Walker & Ray Welsh, Co-Chairs

**Bergen/Passaic TGA Planning Council Monthly Meeting**

**MEETING Minutes**

Tuesday, January 4, 2022, 11:30 – 2:00 pm

Meeting via Zoom Teleconference

**ATTENDANCE**

Planning Council Members		Planning Council Members		Recipient Staff		Support Staff	
David Adams	P	Ana Munoz	P	Milagros Izquierdo		Thomas Schucker	
Anjettica Boatwright	P	Jessica Obara	O			Deryk Jackson	
Jerry C. Dillard	P	Gloria Price	O				
Dorris Ezomo	P	Freddy Rodriguez	O				
Graziella Ferreira	O	Paula Tenebruso	P				
Gabrielle Ferrigno	O	Miriam Torres	P				
Jeff Friedman	O	Karen Walker	O				
Andriana Herrera	P	Ray Welsh	P				
Eddie Johnson	O	Alma Yee	P				
Ivonne Malave	O						
<b>P= Present    L= Late    A= Alternate    Absent = O</b>							
Guests: Yusef Lloyd-Bey, Roger Lester, Michael Livingston, Deeanne Hackett, Ka'leef Morse							

**AGENDA**

Item	Discussion, Motions, and Actions
<b>I. <u>Moment of Silence</u></b>	Ray Welsh called the meeting to order at 11:34 a.m. A moment of silence was observed for those affected by HIV.
<b>II. <u>Welcome by the Chair</u></b>	Ray Welsh welcomed the Commissioners, guests, and the public. The Reading of the Bergen-Passaic TGA Mission Statement, and Open Public Meeting Statement followed.
<b>III. <u>Roll Call</u></b>	Support staff took roll call. A quorum was not established.
<b>IV. <u>Public Comments</u></b>	There were none at this time.
<b>V. <u>Review &amp; Approval of Minutes</u></b>	Anjettica Boatwright motioned to accept the minutes from the December 7, 2021, meeting. Doris Ezomo seconded. <b>VOTE:</b> <b>For (9): Adams, Boatwright, Dillard, Ezomo, Herrera, Munoz, Torres, Walsh, Yee</b> <b>Against (0):</b> <b>Abstain (1): Tenebruso</b>
<b>VI. <u>Report of the Chair</u></b>	
a. Chair's Report	The annual meeting will take place on March 1st, 2022.

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	Ray also reminded everyone that Mark Bengé nominations are being accepted year-round. The link to that form is on the website.	
b. New Jersey HIV Planning Group (NJHPG) Update	<p>The NJHPG held meeting its first in-person meeting in December with the ability to join virtually. There was a training on Social Justice. The NJHPG is in the process of nominations for co-chair positions.</p> <p>The state has sent out award notices for the Elixir Grants- the status-neutral services to treat both HIV and prevention.</p> <p>Awardees will be talking about the changes in services coming that will be available in the Bergen-Passaic TGA.</p>	
<b>VII. <u>Recipient's Report</u></b>	The Recipient has sent out a letter of intent to providers. Providers who are going to be applying for funds need to submit their letter of intent by January 28 to let the recipient know what they will be applying for relevant to this upcoming fiscal year starting in March 2022.	
<b>VIII. <u>Business Items</u></b>		
a. Review Steering Committee PCAT	January	<ul style="list-style-type: none"> <li>• Receive reports of standing committees</li> <li>• Program updates and collaboration with the Recipient's office</li> <li>• Review and resolve parking lot items</li> <li>• Approval of new Planning Council Members</li> <li>• Nominations of Planning Council Co-Chairs</li> <li>• Review Scope of Work &amp; Planning Council Activity Timelines</li> </ul>
b. Planning & Development Committee (P&D) Report	<p>P&amp;D is currently forming 2022 directives to the recipient. Those directives are to be finalized in February.</p> <p>P&amp;D is also still working on the review of service standards in the TGA. That review is to be complete before the end of the grant year. The committee is seeking guidance on the recent release of Policy Clarification Notice 21-02 which speaks to eligibility for services and which documents need to be collected by providers.</p>	
c. Community Development Committee (CDC)	<p>The Community Development Committee reviewed the term dates of all of the commissioners and identified those who were near the end of the term. Vice-Chair Ray will be reaching out to those individuals to find out their intent to stay or roll off of the Planning Council.</p> <p>The CDC reviewed the application process and agreed that the first step is that new applications are reviewed by the CDC committee to determine eligibility and whether the applicant is a consumer, provider or general member of the public. Once</p>	

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	<p>eligibility is determined, there will be room for follow-up questions for both the committee and the applicant to get to know the group as a whole. CDC will bring to steering the application and once voted on, the vice-chair will follow-up with the applicant and let them know of the decision that was made.</p> <p>The CDC reviewed the matrix and prioritized its recruitment strategy to:</p> <ol style="list-style-type: none"> <li>1. Make priority for those living w/HIV</li> <li>2. Fill in the categories that are legislatively required</li> <li>3. Match the BPTGA “epi” profile- making sure the Planning Council matches the population of the individuals served</li> <li>4. Having proper representation from Bergen County and Passaic County.</li> </ol>
<p>d. DHSTS Report (Inclusive of Part B)</p>	<p>Ka’leef Morse, the executive director for HIV services for the State of New Jersey attended this meeting and provided some updates from part B.</p> <p>The governor’s office finally approved the release of the statewide strategy on ending HIV in the state on November 18th. It was completed by the EtHE task force.</p> <p>Providers in this area did receive letters of intent for the statewide HIV status-neutral program. Part B is working with those agencies to get their grants, budgets, etc., in order.</p> <p>Ka’leef Morse announced that he is looking to collaborate with all of the Part A jurisdictions across the state because the integrated plan is due in December of 2022. A conversation needs to be had on making this a collaborative effort across the state rather than having each jurisdiction create its own plan.</p> <p>Ka’leef Morse requested the contact information for the PC leadership, Part A leadership, and PC support to see how a collaborative effort can be established.</p> <p>A question was asked “what’s the state’s plan for communicating the new services provided under the new status-neutral program.</p> <p>Answer: The state did fund 37 agencies for a six-month capacity development period. Those providers will take six months to fix, clean up, and strengthen the program to be at the status-neutral model. In April or May, the state will determine which provider will last, and which will be cut. There will be an announcement on July 1<sup>st</sup> of the providers</p>

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<b>Item</b>	<b>Discussion, Motions, and Actions</b>
	who will be with the state cycle for the next four years with a comprehensive status-neutral model.  The State moved all of its epi data to <a href="https://www-doh.state.nj.us/doh-shad/">https://www-doh.state.nj.us/doh-shad/</a>
<b>IX. <u>New Business</u></b>	Nominations were discussed. Out of the commissioners nominated, only one person accepted. The council stressed that there is a need for new leadership. It was decided by the commissioners that the voting of Chair and Vice-Chair will be done as they were done in the past at the annual meeting.
<b>X. <u>Planning Council Training</u></b>	No training was provided at this meeting.
<b>XI. <u>Planning Council Evaluations</u></b>	Planning Council support presented the results of the last Planning Council evaluation results. The Planning Council completed evaluations in real-time via e2polls.
<b>XII. <u>Announcements</u></b>	Ray Welsh announced Hot meals at Buddies of NJ at 5 o'clock. The brunch for January 9 <sup>th</sup> was canceled. Ka'leef Morse announced the leadership retreat happening with the executive committee of the NJHPG on January 27&28.
<b>XIII. <u>Public Comments</u></b>	There were none.
<b>XIV. <u>Adjournment</u></b>	The meeting was adjourned at 1:24 pm.

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<b>Name of Commissioner</b>	<b>2/2/2021</b>	<b>3/2/2021</b>	<b>4/6/2021</b>	<b>5/4/2021</b>	<b>6/1/2021</b>	<b>7/6/2021</b>	<b>8/3/2021</b>	<b>9/7/2021</b>	<b>10/5/2021</b>	<b>11/9/2021</b>	<b>12/7/2021</b>	<b>1/4/2022</b>
1. Adams, David	P	P	P	O	P	P	O	P	P	P	P	P
2. Boatwright, Anjettica	O	P	O	P	P	O	P	O	P	P	P	P
3. Dillard, Jerry C.	P	P	P	P	P	O	P	P	P	P	P	P
4. Ezomo, Dorris	O	P	O	O	O	O	O	P	P	P	P	P
5. Ferreira, Graziella	P	P	P	P	P	O	O	O	P	P	P	O
6. Ferrigno, Gabrielle	P	O	P	P	O	P	O	O	O	O	O	O
7. Friedman, Jeff	O	O	O	O	P	P	P	O	O	P	P	O
8. Herrera, Andriana	O	P	P	O	P	P	P	O	P	P	P	P
9. Johnson, Eddie	O	O	O	O	O	O	O	O	O	O	O	O
10. Malave, Ivonne	O	P	O	P	O	O	P	O	O	O	O	O
11. Munoz, Ana	O	P	P	P	P	O	O	O	P	P	P	P
12. Price, Gloria	P	P	P	P	P	O	P	P	P	P	P	O
13. Rodriguez, Freddy.	O	O	O	O	O	O	O	O	O	O	O	O
14. Tenebruso, Paula	P	P	P	O	O	P	P	O	P	P	A	P
15. Torres, Miriam	O	P	P	P	P	O	P	O	P	P	P	P
16. Walker, Karen	P	P	P	P	P	P	P	P	P	P	P	O
17. Welsh, Ray	P	P	P	P	P	P	P	P	P	P	P	P
18. Yee, Alma	P	P	P	O	O	P	O	O	P	P	P	P
Members Present	10	17	15	13	12	9	12	7	15	14	12	10
Alternates Present	0	0	0	1	0	0	0	0	0	0	1	0
Recipient's Office	0	1	1	1	0	0	0	0	0	2	0	0
Public/Guests	7	9	9	7	10	4	6	5	8	9	9	5
Support Staff	2	2	2	2	2	2	2	2	2	2	1	2

**Key: Present (P), Late (L), Alternate (A), Absent (O)**

\*Alternate was present at time of roll call. Commissioner arrived afterward.

\*\*Resignation received on this day.

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