

Karen Walker & Jerry Dillard, Co-Chairs

Bergen/Passaic TGA Planning & Development Committee Monthly Meeting

MEETING MINUTES

Tuesday, May 13, 2021, 10:45 – 12:00 pm

Meeting via Zoom Teleconference

ATTENDANCE

Members	Present	Absent	Recipient Representatives	Present	Absent
Leah B. Ashe	X		Milagros Izquierdo		X
Jerry Dillard	X				
Andriana Herrera	X				
Nick Kubisky		X			
Ivonne Malave	X				
Ric Miles		X			
Priscilla Moschella	X				
Ana Munoz	X				
Karen Walker	X				
Ray Welsh	X				
PC Support Staff			Guests	2	
Thomas Rodriguez-Schucker	X				
Deryk Jackson	X				

AGENDA

Item	Discussion, Motions, and Actions	
I. <u>Moment of Silence</u>	Karen Walker called the meeting to order at 10:52 a.m. A moment of silence was observed for those affected by HIV.	
II. <u>Welcome by the Chair</u>	The chair welcomed the Commissioners, guests, and the public.	
III. <u>Roll Call</u>	Support staff took roll call.	
IV. <u>Public Comments</u>	There were none at this time.	
V. <u>Review & Approval of Minutes</u>	A motion to approve April 8, 2021, Minutes was made by Jerry Dillard and seconded by Ray Welsh. VOTE: ALL IN FAVOR	
VI. <u>Review PCAT</u>	May	<ul style="list-style-type: none"> • Review and resolve parking lot items • Review reallocation requests from the recipient's office • Review Part A expenditure reports by service category • Review progress and updates of the integrated plan. • Review of Needs Assessment outcomes and data • PSRA – review framework and meeting logistics for PSRA

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

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	<ul style="list-style-type: none"> • PSRA – identify datasets for PSRA • Receive award from HRSA/HAB for grant year. Review and approve final allocations based on the actual award amount • Review TGA Continuum of Care by Service Category
<p>VII. <u>Parking Lot Items</u></p>	<ul style="list-style-type: none"> • Review of Needs Assessment outcomes and data – support staff presented the Needs Assessment data to the committee. The committee requested that the data be parched out by the following demographic information: <ul style="list-style-type: none"> ○ Race ○ Insurance Status ○ Age <p>These datasets will all be used in the priority-setting process.</p> • PSRA – This year’s PSRA process will be taking place virtually over a two-day process on August 10th and August 12th. The committee did look at feedback on how individuals felt about meeting in person. The Planning Council is currently aiming to start meeting in person in September, after the PSRA workshops.
<p>VIII. <u>Review Reallocation requests from the Recipient’s Office</u></p>	<p>There were no reallocation requests for the committee at this time.</p>
<p>IX. <u>Review Part A Expenditures Report by service category</u></p>	<p>The recipient is currently working to finish the 2020 grant year and will provide a final expenditure report once finished.</p>
<p>X. <u>Review New Developments of “Ending the Epidemic, A Plan for America” and State of New Jersey’s End the Epidemic Initiative</u></p>	<p>There are no updates at this time. The NJHPG will be adding monthly updates to their agenda on the status of EtHE.</p>
<p>XI. <u>New Business</u></p>	<p>Review TGA Continuum of Care by Service Category – The committee discussed the TGA Continuum of Care. Currently, the e2 system is not capturing CD4 and viral load test results of all PLWH in the Ryan White system. Right now, the e2 system is reporting that 78% of clients are linked to medical care, 53% have had 2 medical visits, 55% are prescribed antiretroviral therapy medications, and 65% of clients are virally suppressed. The committee agreed that many variables are feeding into this problem. One is that there is an issue in the reports generated from e2 where the data that is being inputted into the system is not being saved. Another issue was that it came down to who was inputting the data over a shared client. There are different data entry methods utilized by all of the agencies which are possibly creating an</p>

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	information gap. Some medical providers input a client's CD4 count and viral load into the system or share it with case managers for them to input however there are some instances where that data is locked to case managers and is creating a backlog of information not being captured. This item will be going to Quality Management to be further discussed amongst the providers.
XII. <u>Announcements</u>	There were none at this time.
XIII. <u>Public Comments</u>	Jerry Dillard announced that CAPCO is still looking for a bilingual case manager and disease intervention specialist.
XIV. <u>Adjournment</u>	The meeting was adjourned at 12:19 a.m.

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