



Karen Walker & Jerry Dillard, Co-Chairs

Bergen/Passaic TGA Planning & Development Committee Monthly Meeting

MEETING MINUTES

Tuesday, March 11, 2021, 10:45 – 12:00 pm

Meeting via Zoom Teleconference

ATTENDANCE

| Members | Present | Absent | Recipient Representatives | Present | Absent |
|---------------------------|---------|--------|---------------------------|---------|--------|
| Leah B. Ashe | X | | Milagros Izquierdo | | X |
| Jerry Dillard | X | | | | |
| Andriana Herrera | X | | | | |
| Nick Kubisky | X | | | | |
| Ivonne Malave | X | | | | |
| Ric Miles | X | | | | |
| Priscilla Moschella | | X | | | |
| Ana Munoz | X | | | | |
| Karen Walker | X | | | | |
| Ray Welsh | X | | | | |
| PC Support Staff | | | Guests | | |
| Thomas Rodriguez-Schucker | X | | | | |
| Deryk Jackson | X | | | | |

AGENDA

| Item | Discussion, Motions, and Actions | |
|--|---|---|
| I. <u>Moment of Silence</u> | Karen Walker called the meeting to order at 10:54 a.m. A moment of silence was observed for those affected by HIV. | |
| II. <u>Welcome by the Chair</u> | Chair welcomed the Commissioners, guests, and the public. | |
| III. <u>Roll Call</u> | Support staff took roll call. | |
| IV. <u>Public Comments</u> | There were none at this time. | |
| V. <u>Review & Approval of Minutes</u> | A motion to approve the November 12, 2020 Minutes was made by Jerry Dillard and seconded by Ray Welsh. VOTE: ALL IN FAVOR | |
| VI. <u>Review PCAT</u> | March | <ul style="list-style-type: none"> Review and resolve parking lot items Review reallocation requests from the recipient's office Review Part A expenditure reports by service category Review progress and updates of the integrated plan Review of Needs Assessment outcomes and data PSRA – review framework and meeting logistics for PSRA |

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

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| Item | Discussion, Motions, and Actions |
|--|---|
| | <ul style="list-style-type: none"> • PSRA – identify datasets for PSRA • Receive award from HRSA/HAB for grant year. Review and approve final allocations based on actual award amount |
| VII. <u>Parking Lot Items</u> | <ul style="list-style-type: none"> • Review Scope of Work & Planning Council Activity Timelines (PCAT) – the committee will review this item once the award and contracts are sent out from the recipient’s office. |
| VIII. <u>Review Reallocation requests from the Recipient’s Office</u> | There were no reallocation requests at this time. |
| IX. <u>Review Part A Expenditures Report by service category</u> | Due to a delay of subrecipient invoices to the recipient’s office, the recipient was unable to provide an up-to-date accurate depiction of expenditures in the TGA. |
| X. <u>Review New Developments of “Ending the Epidemic, A Plan for America” and State of New Jersey’s End the Epidemic Initiative</u> | There are no updates at this time. |
| XI. <u>New Business</u> | <ul style="list-style-type: none"> • Review of Needs Assessment outcomes and data – Support staff presented high level data outcomes from the Needs Assessment. Final data outcomes will be reviewed at the next Planning and Development Committee meeting. • Priority Setting and Resource Allocation Process – the committee discussed the logistics of the 22-23 PSRA process in July. The meeting will be held virtually and will be a two-day process. Data packets will be mailed out physically beforehand to all participants and attendees. The committee will be working to finalize the framework at the next Planning and Development meeting. |
| XII. <u>Announcements</u> | There were none at this time. |
| XIII. <u>Public Comments</u> | There were none at this time. |
| XIV. <u>Adjournment</u> | The meeting was adjourned at 11:54 a.m. |

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