

*Karen Walker & Jerry Dillard, Co-Chairs*

## **Bergen/Passaic TGA Planning & Development Committee Monthly Meeting**

### **MEETING MINUTES**

Tuesday, April 8, 2021, 10:45 – 12:00 pm

Meeting via Zoom Teleconference

### **ATTENDANCE**

<b>Members</b>	<b>Present</b>	<b>Absent</b>	<b>Recipient Representatives</b>	<b>Present</b>	<b>Absent</b>
Leah B. Ashe	X		Milagros Izquierdo		X
Jerry Dillard	X				
Andriana Herrera		X			
Nick Kubisky		X			
Ivonne Malave		X			
Ric Miles	X				
Priscilla Moschella	X				
Ana Munoz		X			
Karen Walker	X				
Ray Welsh	X				
<b>PC Support Staff</b>			<b>Guests</b>	<b>2</b>	
Thomas Rodriguez-Schucker	X				
Deryk Jackson	X				

### **AGENDA**

<b>Item</b>	<b>Discussion, Motions, and Actions</b>	
I. <u>Moment of Silence</u>	Karen Walker called the meeting to order at 10:52 a.m. A moment of silence was observed for those affected by HIV.	
II. <u>Welcome by the Chair</u>	Chair welcomed the Commissioners, guests, and the public.	
III. <u>Roll Call</u>	Support staff took roll call.	
IV. <u>Public Comments</u>	There were none at this time.	
V. <u>Review &amp; Approval of Minutes</u>	A motion to approve the March 11, 2021 Minutes was made by Leah Ashe and seconded by Jerry Dillard.  <b>VOTE: ALL IN FAVOR</b>	
VI. <u>Review PCAT</u>	April	<ul style="list-style-type: none"> <li>Review and resolve parking lot items</li> <li>Review reallocation requests from the recipient's office</li> <li>Review Part A expenditure reports by service category</li> <li>Review of Needs Assessment outcomes and data</li> <li>PSRA – review framework and meeting logistics for PSRA</li> <li>PSRA – identify datasets for PSRA</li> </ul>

### **Mission Statement**

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

Karen Walker & Jerry Dillard, Co-Chairs

Item	Discussion, Motions, and Actions
	<ul style="list-style-type: none"> <li>Receive award from HRSA/HAB for grant year. Review and approve final allocations based on actual award amount</li> </ul>
<p><u>VII. Parking Lot Items</u></p>	<ul style="list-style-type: none"> <li>Review of Needs Assessment outcomes and data – support staff presented the Needs Assessment data to the committee. The survey collected 163 responses. 87.5% of the respondents were from Passaic County, 8.3% from Bergen County and only 4% were from counties outside of the TGA. The age breakdown represents the demographics of the epidemiological profile with an aging population. Services and their rankings will be provided in the Needs Assessment Report with the combined English and Spanish responses. During the review, it was noted that Medical Case Management and Medical Care were ranked the highest in services that link individuals to care. There were some open-ended responses that were said to be needed such as home health aide, life insurance for a proper burial, clothes stipend, etc.</li> </ul> <p>The survey also gauged the impact the pandemic has had on services, as well as attitudes surrounding the vaccine. When asked if they would get the vaccine if offered, 15% stated that they already received it, 21% were still unsure if they would get it, 43% said yes, and 21% said no- with religious reasons and untrust being the most common open-ended responses.</p> <p>Support staff will finalize the data findings into a report for the committee and council for review and input into the PSRA workshop.</p> <ul style="list-style-type: none"> <li>PSRA – Review framework and meeting logistics for PSRA – the committee continued to plan for the 2022-2023 PSRA. Support staff used the 2021 PSRA report to help guide and build the framework for the upcoming PSRA.</li> </ul> <p>The committee first started with PSRA feedback, to see where the tweaks where most needed in the process. There were comments with the similar requests to see more consumer input on services. The committee wants to really encourage individuals to participate and ask questions without feeling judgement. Support staff recommended utilizing breakout rooms with smaller groups of 3 or 4 with questions for discussions so that folks would feel more comfortable conversing.</p> <p>The Red Ribbon exercise is going to be slightly different this year. Instead of asking participants to only select the 5 most important service categories, they will be asked to rank all of the services from 0-10 on how important they are.</p> <p>Attachment 5 of the Part A application will be provided to participants, which shows the TGA funding streams.</p>

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Item	Discussion, Motions, and Actions
	<ul style="list-style-type: none"> <li>• PSRA – Identify datasets for PSRA – There were conversations in reviewing the framework that spoke on the data that will be provided. Support staff is going to really drill into the Needs Assessment data to find any trends among sub populations.</li> <li>• Receive award from HRSA/HAB for grant year – The recipient presented the award to the committee. There was a \$177k decrease in funding in services. She is starting to put in the contract numbers for 2021 for subrecipients and is working on closing out the 2020 grant year.</li> </ul>
VIII. <u>Review Reallocation requests from the Recipient's Office</u>	There were no reallocation requests for the committee at this time. The recipient will be reporting the percentage decreases in service categories once she has executed all of the 2021 contracts.
IX. <u>Review Part A Expenditures Report by service category</u>	The recipient is currently working to finish the 2020 grant year and will provide a final expenditure report once finished.
X. <u>Review New Developments of "Ending the Epidemic, A Plan for America" and State of New Jersey's End the Epidemic Initiative</u>	There are no updates at this time. The NJHPG will be adding monthly updates to their agenda on the status of EtHE.
XI. <u>New Business</u>	There were none at this time.
XII. <u>Announcements</u>	There were none at this time.
XIII. <u>Public Comments</u>	Jerry Dillard announced that CAPCO is looking for a bilingual case manager and disease interventionist.
XIV. <u>Adjournment</u>	The meeting was adjourned at 11:55 a.m.

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