



Planning & Development Committee (P&D) AGENDA

Thursday, January 14th, 2020 **10:45 a.m. to 12:45 p.m.**

VIA ZOOM

To Join: <https://us02web.zoom.us/j/86558446410?pwd=OFAvV3NIbDEvV2wyckhZUjFiQk1Hdz09>

Or Dial-In: +1 (929) 205 6099

Meeting ID: 865 5844 6410

Password: 803236

- I. **Moment of Silence**
- II. **Roll Call**
- III. **Welcome by the Chair**
- IV. **Public Comments** (*Discussion, all matters in this item are information only*)
- V. **Review & Approval of Minutes: Meetings of December 10, 2020**
- VI. **Review PCAT**(*Discussion*)
- VII. **Review and resolve parking lot items** (*For possible action*)
- VIII. **Review reallocation requests from the Recipients Office** (*Discussion*)
- IX. **Review Part A Expenditures Report by service category** (*Discussion*)
- X. **Review New Developments of “Ending the Epidemic, A Plan for America” and State of New Jersey’s End the Epidemic Initiative** (*Discussion*)
- XI. **New Business**
 - **Planning for Needs Assessments**
 - **Review Scop of Work & Planning Council Activity Timelines (PCAT)**
- XII. **Announcements** (*Discussion, all matters in this item are informational only*)
- XIII. **Public Comments** (*Discussion, all matters in this item are informational only*)
- XIV. **Adjournment**

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care and support services.



Upcoming Planning Council Meetings:

- Steering Committee – Tuesday, February 2nd, 9:30am – 11:00am
- Planning Council – Tuesday, February 2nd, 11:30am – 2:30pm
- Planning & Development Committee – Thursday, February 11th, 10:45am – 12:45pm
- Community Development Committee – Thursday, February 11th, 1:00pm – 3:00pm

www.bergenpassiactga.org

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Karen Walker & Jerry C. Dillard, Co - Chairs

Planning & Development Committee Meeting

Meeting Date: Thursday, December 10, 2020

Start Time: 10:51 a.m.

End Time: 11:38 a.m.

Location: VIA Zoom

Presiding Chair: Jerry Dillard

Recorder: Thomas Schucker-Rodriguez

No business took place; quorum not established

- I. **Moment of Silence** – Jerry Dillard called the meeting to order at 10:51 a.m. A moment of silence was observed for those affected by HIV.
- II. **Roll Call**
- III. **Welcome by the Chair** – Chair welcomed the commissioners, guests, and the public. Each person introduced themselves, and guests were reminded they will have an opportunity to speak during the Public Comments portion of the meeting agenda.
- IV. **Public Comments**
- V. **Review of Minutes (November 12, 2020) (Discussion)** – The committee reviewed the minutes from the November 12, 2020 meetings. These minutes will be voted on for approval at the next committee meeting with a quorum established.
- VI. **Review Planning Council Activity Timeline (PCAT)**

December	<ul style="list-style-type: none"> • Review and resolve parking lot items • Review Reallocation Requests from the Recipients Office • Review Part A Expenditure Reports by Service Category • Development of Directives to Recipient • Review of Quality Assurance Site Visit Results • Planning for Needs Assessments
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VII. Review Parking Lot Items 12.10.2020 *(Discussion)*

ITEM	STATUS
BPTGA Needs Assessment	The Needs Assessment survey was successfully translated and is available in English and Spanish. It will be distributed out to the TGA once funding for incentives is confirmed by the Recipient.
Review of Quality Assurance Site Visit Results	The recipient has just started the monitoring process for subrecipients and will provide results once program monitoring is finished.

VIII. Review reallocation requests from the Recipient’s Office – There were no reallocation requests from the recipient at this time.

IX. Review Part A Expenditures Report by service category – No report provided at this time.

X. Review New Developments of “Ending the Epidemic, A plan for America” And State of New Jersey’s End the Epidemic Initiative – Some Part B Jurisdictions have received guidance on the HIV Prevention & Care Plan for the next round- 2022-2025. It has not been announced for Part A yet but is expected that it will be dispersed to the other parts soon.

XI. New Business – There was no new business at this time.

XII. Announcements

- Buddies of New Jersey is celebrating their 35th anniversary on Wednesday, January 6th and is free to everyone.
- The HIV counseling and training series that is offered for the State through Rutgers is now available online.
- A former Commissioner from the Planning Council reached out from Rochester New York and informed that they are working with COVID-19 and assessing the disparities in knowledge, beliefs, social practices, risk behaviors, and protective factors during the pandemic. They are looking for 8 adult PLWH who can read and speak either English, Spanish, and or Portuguese.

XIII. Public Comments

XIV. Adjournment – 11:38 a.m.

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PATERSON-PASSAIC COUNTY-BERGEN COUNTY
HIV HEALTH SERVICES PLANNING COUNCIL

Name of Commissioner	3/3/2020	4/9/2020	5/14/2020	6/11/2020	July 2020	8/13/2020	9/10/2020	10/8/2020	11/12/2020	12/10/2020	1/14/2020	2/11/2020
1. Leah B. Ashe	P	O	O	O	2020/21 PSRA	O	P	O	O	O		
2. Patti Cuffee	O	P	P	P		O	O	O	P	O		
3. Khalilah Daniels	O	P	P	P		P	O	O	O	O		
4. Jerry C. Dillard	P	P	P	P		P	P	P	P	P		
5. Andriana Herrera	O	P	P	P		P	P	P	P	P		
6. Nick Kubisky	P	P	P	P		O	P	P	P	O		
7. Ivone Malave	O	P	O	P		P	P	P	P	P		
8. Ric Miles	P	P	O	P		O	P	O	P	O		
9. Priscilla Moschella	O	P	P	P		P	O	P	O	P		
10. Ana Munoz	O	P	P	P		P	P	O	O	O		
11. Karen Walker	P	P	P	P		O	O	P	P	O		
12. Ray Welsh	P	P	P	P		O	P	P	P	P		
Members Present	8	11	9	11		6	8	7	8	5		
Recipient's Office	0	1	1	0		0	0	0	1	0		
Public/Guests	0	1	0	0		0	2	2	2	1		
Support Staff	2	2	2	2		2	2	2	2	2		

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1-Dec-20
FY-2020-2021

From 3/01/2020-08/31/2020		
Ryan White Part A	Expenditures	
Core service Allocations	\$ 2,305,210.00	
Outpatient/Ambulatory Health Services	\$ 790,647.79	89%
Substance Abuse Outpatient Care	\$ 134,562.74	48%
Early Intervention Services	\$ 43,393.00	61%
Medical Case Management Including (Treatment Adherence)	\$ 197,368.00	39%
Mental Health Counseling	\$ 113,821.87	79%
Oral Health Care	\$ 248,092.35	51%
Health Insurance Premium & Cost Sharing Assistance	\$ 18,777.88	47%
Total Expenditure	\$ 1,546,663.63	69%
Available Balance	\$ 758,546.37	

MAI	Expenditures	
Service Allocations	\$ 302,111.00	
Substance Abuse Outpatient Care	\$ 122,612.78	92%
Non-Medical Case Management Services	\$ 68,556.00	58%
Outreach & Health Ed.	\$ 25,382.20	77%
Health Education/Risk Reduction	\$ 17,105.80	93%
Total Expenditure	\$ 233,656.78	77%
Available Balance	\$ 68,454.22	

Sub-service Allocations	\$ 679,282.00	
Non-Medical Case Management Services	\$ 186,153.16	51%
Medical Transportation	\$ 37,320.00	57%
Food & Bank/Home Delivered Meals	\$ 47,777.40	79%
Other Professional Services (Legal Services)	\$ 23,056.00	72%
Outreach & Health Ed.	\$ 68,965.60	47%
Psycho-Social Group	\$ 8,231.70	26%
Total expenditure	\$ 371,503.86	55%
Available Balance	\$ 307,778.14	

As of 10/06/2020:

Two Sub-recipients have not billed for June 2020

Two sub-recipient have not billed for the month of August 2020

Two sub-recipients have not billed for the month of September 2020

Two sub-recipient have not billed for the month of October 2020

Six sub-recipients have not billed for the month of November 2020 - billing will be completed within the next two weeks.