Bergen/Passaic TGA Strategic Planning and Assessment Committee Meeting

MEETING Minutes

Tuesday, July 8, 2025

6:00pm – 8:00pm

Meeting via Zoom Teleconference

ATTENDANCE

Planning Council Commissioners	Present/Absent	At Large Members	Present/Absent
Bre Azanedo	**P**	Jerry Dillard	**P**
Anjettica Boatwright	**P**	Graziela Ferreira	**P**
Abraham Corsino	**P**	Shametra Hall	**P**
Manuel Delgado	**A**	Gloria Price	**A**
Doris Ezomo	**P**	Paula Tenebruso	**P**
Thaisha Gonzalez	**A**	Miriam Torres	**P**
Sara Grajeda	**A**	Karen Walker	**P**
Deeanne Hackett	**A**	Ray Welsh	**P**
Michelle Harvey	**P**		
Edward Marshall	**P**		
Ric Miles	**P**	**GUESTS**	
Robert Schaffer	**A**	none	
Marc Scott	**P**		
Dan Smith	**P**		
Monique Springer	**P**		
PC Support Staff		**Recipient Staff**	
Thomas Rodriguez-Schucker	**P**	Milagros Izquierdo	**A**
Sara Seaburg	**P**	Phillip Velazquez	**A**
		Maricela Marin	**A**

1. **Moment of Silence** – Anjettica called the meeting to order and began the meeting with a moment of silent reflection in observance of those with HIV.

2. **Welcome to the Chair** – Anjettica welcomed everyone to the meeting.

3. **Roll Call** - Support Staff took a roll call of members and established a quorum for the meeting.

4. **Public Comments and Emerging Trends –** There were no comments from the public at this time.

5. **Review & Approval of Minutes from the May 6, 2025 Strategic Planning and Assessment Committee Meeting.**
   There was a motion to approve the May 6, 2025, minutes by Marc Scott and seconded by Ray Welsh

   For: (14) Azanedo, Boatwright, Corsino, Dillard, Ezomo, Ferreira, Marshall, Miles, Smith, Springer, Tenebruso, Torres, Scott, Welsh
   Against: (0)
   Abstain: (3) Harvey, Hall, Walker

6. **Business Items**
   a. **Review of Planning Council Action Timeline (PCAT) – July 2025**
   Support staff reviewed the PCAT to ensure the Strategic Planning & Assessment committee remains in line with its legislative responsibilities and all activities are on track.

7. **Review and resolve parking lot items –** Contingency Policy and Procedure for PSRA
   Support staff presented a draft of the Policy and Procedure for Resource Allocation Adjustment in the Event of a Greater than 15% Reduction in Ryan White Part A Funding. This document was reviewed and attendees asked for updates in the following areas:
   1. All Executive Committee language was changed to Steering Committee.
   2. The 4th bullet item was updated to reflect a change in using service utilization.
   3. Under #7 – Provider Communication, the language, 7 – 10 business days, was added.

   Support staff will send this out for further review with all updates. Also, a request was made to add and example of what this situation could look like and support staff will look into adding this.

8. **Review Part A Expenditure Report by Service Category –** The Part A expenditure report by service category was not ready at this time.

9. **Review Reallocation Request from the Recipient's Office –** There were no reallocations requests from the Recipient's office at this time.

10. **Review Carryover Request with the Recipient –** This was completed in May 2025.

11. **Review Progress and Updates of the Integrated Plan –** Jerry Dillard reported that the committee is looking for more participation so if anyone is interested in participating, please let him know.

12. **PSRA-Review Framework/Datasets and Meeting Logistics for PSRA –** All datasets were approved, and the data request was sent to the Recipient's office last month. There was a lengthy discussion regarding the days/times of the PSRA meetings in August. Attendance for this meeting is in person only; there will be no virtual option for attendance. Due to many commissioners having conflicts with the August meeting dates, those meetings have been cancelled and rescheduled for September.

    Ray Welsh made a motion to cancel all August meetings and move the PSRA meetings to September 9th and 10th keeping the meeting times the same as August were and Edward Marshall seconded.

    A roll call voted was conducted:

    For: (7) Azanedo, Boatwright, Corsino, Ezomo, Harvey, Marshall, Springer
    Against: (1) Smith
    Abstain: (2) Miles, Scott

    Support staff will reach out to Tom at Crossroads to make sure the new days/times work.

13. **Announcements and Emerging Trends**
    There were none.

14. **Public Comments and Emerging Trends**
    There were none.

15. **Planning Council and Committee Feedback –** Attendees were given time to complete the meeting feedback for this meeting. PC Support staff asked that if a rating is being given 7 or less, that the individual explain details about the rating to ensure any issues can be addressed.

16. **Adjournment**
    Karen Walker made a motion to adjourn the meeting and Ray Welsh seconded.

    For: (17) Azanedo, Boatwright, Corsino, Dillard, Ezomo, Ferreira, Hall, Harvey, Marshall, Miles, Smith, Springer, Tenebruso, Torres, Scott, Walker, Welsh
    Against: (0)
    Abstain: (0)

Upcoming Planning Council Meetings:

Tuesday, September 9, 2025

- Steering Committee : 10:30am -12:00pm
- Priority Setting and Resource Allocation Training: 11:00am – 4:00pm

Wednesday, September 10, 2025

Priority Setting and Resource Allocation: 10:00am – 4:00pm

Ric Miles
Ric Miles (Oct 1, 2025 10:36:57 EDT)

Oct 1, 2025