



Karen Walker & Jerry Dillard, Co-Chairs

**Bergen/Passaic TGA Planning & Development Committee Monthly Meeting**

**MEETING MINUTES**

Thursday, March 9, 2023, 10:45 – 12:45 pm

Meeting via Zoom Teleconference

**ATTENDANCE**

Members	Present	Absent	Recipient Representatives	Present	Absent
Leah B. Ashe		X	Milagros Izquierdo	X	
Anjettica Boatwright	X		Phil	X	
Jerry Dillard	X				
Andriana Herrera		X			
Yusuf Lloyd-Bey		X			
Ric Miles	X				
Priscilla Moschella		X			
Gloria Price	X				
Miriam Torres	X				
Karen Walker	X				
Ray Welsh	X				
<b>PC Support Staff</b>					
Thomas Rodriguez-Schucker		X			
Clifford Barnett	X				
Deryk Jackson	X				
<b>Guests:</b> War Talley, Andrew McCracken – CR Staff, Bre Azanedo, Paula Tenebruso, Monique Springer, Marie Hill, Michelle Harvey, Graziella Ferreira, Abrahan Corsino					

**AGENDA**

Item	Discussion, Motions, and Actions
<b>(1.0) <u>Moment of Silence</u></b>	Karen called the meeting to order at 10:51am. A moment of silence was observed for those affected by HIV.
<b>(2.0) <u>Welcome by the Chair</u></b>	The chair welcomed the Commissioners, guests, and the public.
<b>(3.0) <u>Roll Call</u></b>	Support staff took roll call. A quorum was established. Visitors and committee members introduced themselves.
<b>(4.0) <u>Public Comments</u></b>	There were none at this time.
<b>(5.0) <u>Review &amp; Approval of Minutes</u></b>	A motion to approve the February 9, 2023 minutes Made by Jerry and seconded by Ric <b>IN FAVOR : ALL</b> <b>OPPOSED: 0</b> <b>ALL IN FAVOR. Motion passes</b>

**Mission Statement**

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

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Item	Discussion, Motions, and Actions
(6.0) <u>Review PCAT</u>	March <ul style="list-style-type: none"> <li>• Reviewed PCAT items for March</li> </ul>
(7.0) <u>Review Reallocation requests from the Recipient's Office</u>	<ul style="list-style-type: none"> <li>• It was noted by the recipient's office that there are 10 providers who have still not submitted information for January. Thus this is creating a setback to be able to provide the Planning Council with accurate reports.</li> <li>• Recipient noted that there will be changes made to the contracts moving forward to eliminate the issue they are having with submitting information in a timely manner.</li> </ul>
(8.0) <u>Review Part A Expenditures Report by service category</u>	<ul style="list-style-type: none"> <li>• Recipient noted that once all the information is received, that she will complete the reports and send them to the PC for immediate review.</li> </ul>
(9.0) <u>Review New Developments of "Ending the Epidemic, A Plan for America" and State of New Jersey's End the Epidemic Initiative</u>	<ul style="list-style-type: none"> <li>• There were no new developments or updates provided today. War Talley from AETC provided an overview of the Ending the Epidemic Plan during the full Planning Council meeting on March 7<sup>th</sup>.</li> <li>• Recipients office will send out the standards of care for the committee to review.</li> <li>• There will be further dialogue regarding EIS and Outreach service categories with the recipients office.</li> </ul>
(10.0) <u>New/Old Business Items</u>	<ul style="list-style-type: none"> <li>• <b>Review and Resolve Parking Lot Items</b></li> <li>• <b>Review progress and updates of the Integrated plan</b> <ul style="list-style-type: none"> <li>○ There are no updates at this time</li> </ul> </li> <li>• <b>PSRA – Review Framework and meeting logistics for PSRA</b> <ul style="list-style-type: none"> <li>○ The dates were set for PSRA process               <ul style="list-style-type: none"> <li>▪ Tuesday, July 11<sup>th</sup> – Data Presentations</li> <li>▪ Thursday, July 13<sup>th</sup> – PSRA Completion</li> </ul> </li> </ul> </li> <li>• <b>PSRA – Identify datasets for PSRA</b> <ul style="list-style-type: none"> <li>○ Information was sent to the recipient's office today</li> </ul> </li> <li>• <b>Receive award from HRSAS/HAB for grant year</b> <ul style="list-style-type: none"> <li>○ Patiently awaiting updates on award information</li> </ul> </li> </ul>
(11.0) <u>Review and resolve parking lot items</u>	<ul style="list-style-type: none"> <li>• Review of Quality Assurance Site Visits Results           <ul style="list-style-type: none"> <li>○ This information is expected to be released soon and will be shared with the PC</li> </ul> </li> <li>• Review of Service Standards</li> </ul>

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<b>Item</b>	<b>Discussion, Motions, and Actions</b>
	<ul style="list-style-type: none"> <li>○ CR staff will send out Service Standard information for review</li> <li>○ Some of the key indicators may be added to the E2 system.</li> <li>● Planning for Needs Assessment               <ul style="list-style-type: none"> <li>○ Needs assessment planning should be done before the PSRA process</li> <li>○ CR (Andy) is currently looking at geomapping to provide key information to complete the assessment.</li> </ul> </li> </ul>
<b>(12.0) <u>New Business</u></b>	
<b>(13.0) <u>Announcements</u></b>	
<b>(14.0) <u>Public Comments</u></b>	There were none at this time.
<b>(15.0) <u>Adjournment</u></b>	Meeting was adjourned at 12:46 pm. Ray made the motion and Anjettica seconded. All in favor.

**Upcoming Planning Council Meetings:**

- Steering Committee – Tuesday, April 4<sup>th</sup>, 9:30 am – 11:00 am
- Planning Council – Tuesday, April 4<sup>th</sup>, 11:30 am – 2:30 pm
- Planning & Development Committee – Thursday, April 13<sup>th</sup>, 10:45 am – 12:00 pm
- Community Development Committee – Thursday, April 13<sup>th</sup>, 1:00 pm – 3:00 pm

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