

Ric Miles- Chair & Peter Gennat- Vice Chair

Bergen/Passaic TGA Steering Committee Monthly Meeting

MEETING MINUTES

Tuesday, January 9th, 2024, 9:30am – 11:00am

Meeting via Zoom Teleconference

ATTENDANCE

Members	Present	Absent	Members	Present	Absent
Peter Gennat					
Ric Miles					
Dan Smith					
Monique Springer					
Andriana Herrera					
PC Support Staff			Recipient Representatives		
Thomas Rodriguez-Schucker			Milagros Izquierdo		
Clifford Barnett					
Deryk Jackson					
P= Present L= Late A= Alternate O = Absent					
Guests:					

AGENDA

- (1.0) **Moment of Silence**
- (2.0) **Welcome by the Chair**
- (3.0) **Roll Call**
- (4.0) **Public Comments** *(Discussion, all matters in this item are information only)*
- (5.0) **Review & Approval of Minutes: December 5th, 2023, meeting**
- (6.0) **Report of the Chair** *(Discussion, all matters in this item are information only)*
- (7.0) **Business Items**
 - **Review PCAT Planning Council Activity Timeline – January 2024**
 - Receive reports of Standing Committees
 - Program Updates and Collaboration with the Recipients office
 - Review and resolve parking lot items
 - Review Planning Council Feedback
 - Review Scope of Work and Planning Council Activity Timeline (PCAT)
 - Bylaws review and updates
 - Review MOU between Planning Council and Recipients Office
 - Development of Directives to the Recipient

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

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- **Receive reports of Standing Committees**
 - Planning and Development Committee (P&D)
 - Community Development Committee (CDC)
 - **Program Updates and Collaboration with the recipient's office**
 - **Review and Resolve Parking Lot Items (*for possible action*)**
 - **Proposal for the Creation of SPA Strategic Planning and Assessment Committee**
 - (7.).1. The proposal suggests merging CDC and P&D meetings into a unified committee called SPA (Strategic Planning and Assessment Committee) to optimize the organizational meeting structure. The main goal is to streamline the committee framework, reducing time commitments for participants and enhancing efficiency and effectiveness in strategic planning processes.
 - **Review Planning Council Meeting Evaluations Results**
 - **Bylaws review and updates**
 - **Review MOU between Planning Council and Recipients Office**
 - **Development of Directives to the Recipient**
- (8.0) New Business (Discussion, all matters in this item are informational only)**
- Decide next month's training topic – Bylaws Review
- (9.0) Announcements (Discussion, all matters in this item are informational only)**
- (10.0) Public Comments and Emerging Trends**
(Discussion, all matters in this item are informational only)
- (11.0) Adjournment**

Upcoming Planning Council Meetings:

- Tuesday, February 6th, 2024
 - Steering Committee – 9:30 am – 11:00 am
 - Planning Council Meeting – 11:30 am – 2:00 pm
 - **At New Bridge Medical Center, 230 East Ridgewood Avenue**
- Thursday, February 8th, 2024
 - Planning and Development Committee – 10:45am – 12:45pm
 - Community Development Committee – 1:00pm – 3:00pm
 - **At Crossroads Ministry Center, 511 E22nd Street**

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Name of Commissioner	3/2023	4/2023	5/2023	6/2023	7/2023	8/2023	9/2023	10/2023	11/2023	12/2023	1/2024	2/2024
1. Anjeticca Boatwright	P	P	P	P	P	P	P	P	P	P		
2. Dillard, Jerry	P	P	P	P	P	P	P	P	P	P		
3. Peter Gennat	P	P	P	P	P	P	P	P	O	P		
4. Herrera, Andriana	P	P	O	P	P	P	P	P	O	P		
5. Ric Miles	P	P	P	P	P	O	P	O	P	P		
6. Walker, Karen	P	P	P	P	P	P	P	P	P	P		
7. Welsh, Ray	P	P	P	P	P	O	P	P	P	P		
8. Gloria Price						P	P	P	P	P		
9. Dan Smith												
10. Monique Springer												
Members Present	7	7	6	7	7	6	8	7	6	8		
Recipient's Office	2	0	0	0	0	0	1	0	0	1		
Public/Guests	1	2	3	2	0	0	0	4	1	2		
Support Staff	2	3	3	4	3	2	3	1	2	2		

Key: Present (P), Late (L), Alternate (A), Absent (O)

*Alternate was present at the time of roll call. The Commissioner arrived afterward.

**Resignation received on this day.

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