



Karen Walker & Ray Welsh, Co-Chairs

Bergen/Passaic TGA Steering Committee Monthly Meeting

MEETING MINUTES

Tuesday, March 2, 2021, 9:30 – 11:00 am

Meeting via Zoom Teleconference

ATTENDANCE

Members	Present	Absent	Recipient Representatives	Present	Absent
Patricia Cuffe	X		Milagros Izquierdo		X
Jerry Dillard	X				
Nick Kubisky	X				
Karen Walker	X				
Ray Welsh	X				
PC Support Staff			Guests		
Thomas Rodriguez-Schucker	X				
Deryk Jackson	X				

AGENDA

Item	Discussion, Motions, and Actions	
I. <u>Moment of Silence</u>	Karen Walker called the meeting to order at 9: 35 a.m. A moment of silence was observed for those affected by HIV.	
II. <u>Welcome by the Chair</u>	Chair welcomed the Commissioners, guests, and the public.	
III. <u>Roll Call</u>	Support staff took roll call.	
IV. <u>Review & Approval of Minutes</u>	A motion to approve the February 2, 2021 Minutes was made by Jerry Dillard and seconded by Ray Welsh. For: (4) Cuffe, Dillard, Walker, Welsh Against: (0) Abstain: (1) Kubisky	
V. <u>Report of the Chair</u>		
a. Chair's Report	There were no updates from the chair at this time.	
b. New Jersey HIV Planning Group (NJHPG) Update	It was announced that some changes are coming down as to who is funded for what services. Competitive RFPs will be coming out for agencies to apply for prevention funding.	
VI. <u>Business Items</u>		
a. Review Steering Committee PCAT	March	<ul style="list-style-type: none">• Receive reports of standing committees• Program updates and collaboration with the Recipient's Office• Review and resolve parking lot items• Receive award from HRSA/HAB for grant year. Review and approve final allocations based on actual award amount.

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

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Item	Discussion, Motions, and Actions
	<ul style="list-style-type: none"> Negotiation of PC budget amount with recipient
b. Review Planning Council Meeting Evaluation Results	The committee reviewed the Planning Council Evaluation Results from the February 2, 2021 meeting. The committee discussed having the links readily available during the PC meeting to gain more participation and feedback.
c. Decide next month's training topic for Planning Council	<ul style="list-style-type: none"> Cultural Humility Ending the HIV Epidemic plan.
d. Planning Council Committee Reports	<p>Planning and Development- Quorum was not established. No business was not place.</p> <p>Community Development- The Community Development Committee met and discussed the Internet reimbursement policy for unaligned consumers who are commissioners of the Planning Council. The council will make available partial internet reimbursements for people who need help accessing the internet and are considered to be unaligned consumers.</p> <p>The committee also reviewed the application that is now available on Survey monkey. The goal and purpose were to ensure that individuals had more access and availability to fill out the application.</p> <p>Support staff also announced that there are approximately 60 individuals who are interested in the Planning Council from the Needs Assessment that has been implemented in the TGA.</p>
e. Recipient Updates	<p>Support staff gave an update on the Needs Assessment. There are currently 142 respondents.</p> <p>There will be a carryover request for less than 5%.</p> <p>There was some speculation that the Ryan White NOFO would not have to be written this year, however it will be. HRSA is moving to have the grant application to be submitted every three years so the score that this application receives will be in effect until the time comes for another grant application submission.</p> <p>The RSR for the COVID CARES funding is due by March 31st. There will be no penalty for carryover funds.</p> <p>HRSA announced that the integrated care plan guidance will come out within three years.</p>
VII. <u>Parking Lot Items/ Unfinished Business</u>	<ul style="list-style-type: none"> Internet Reimbursement Policy <ul style="list-style-type: none"> The committee discussed the logistics of the Internet Reimbursement Policy to aid unaligned consumers who are commissioners of the Planning Council in joining the virtual meetings. Review Scope of Work & Planning Council Activity Timeline

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VIII. <u>New Business</u>	
a. Receive award from HRSA/HAB for grant year. Review and approve final allocations based on actual award amount.	This item will be revisited once the Final Award is received from HRSA.
IX. <u>Next Steering Committee Meeting</u>	<ul style="list-style-type: none">• April 6th, 2021• May 4th, 2021• June 1st, 2021
X. <u>Announcements</u>	Brenda, the new community healthcare worker at CAPCO announced that she is working to ensure that Narcan kits are readily available.
XI. <u>Adjournment</u>	The meeting was adjourned at 11:00 am.

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Name of Commissioner	3/3/2020	4/7/2020	5/5/2020	6/2/2020	8/11/2020	9/1/2020	10/6/2020	11/10/2020	12/1/2020	1/5/2021	2/2/2021	3/2/2021
1. Cuffe, Patricia	P	P	P	P	P	P	O	P	P	P	P	P
2. Dillard, Jerry	P	P	P	P	O	P	P	P	P	P	P	P
3. Kubisky, Nick	P	P	P	P	P	P	P	P	P	P	O	P
4. Walker, Karen	P	P	P	P	P	O	P	P	P	P	P	P
5. Welsh, Ray	P	P	P	P	P	P	O	O	P	P	P	P
Members Present	7	7	6	6	5	5	3	4	5	5	4	5
Recipient's Office	2	1	1	1	0	2	0	0	0	1	1	0
Public/Guests	1	1	1	0	0	0	1	2	0	2	0	2
Support Staff	2	3	3	3	2	2	2	2	1	2	2	2

Key: Present (P), Late (L), Alternate (A), Absent (O)

*Alternate was present at time of roll call. Commissioner arrived afterward.

**Resignation received on this day.

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