



Karen Walker & Jerry Dillard, Co-Chairs

**Bergen/Passaic TGA Planning & Development Committee Monthly Meeting**

**MEETING MINUTES**

Thursday, May 11<sup>th</sup>, 2023, 10:45 – 12:45 pm

Meeting via Zoom Teleconference

**ATTENDANCE**

Members	Present	Absent	Recipient Representatives	Present	Absent
Leah B. Ashe		X	Milagros Izquierdo		X
Anjettica Boatwright	X		Phillip Velazquez	X	
Jerry Dillard	X				
Andriana Herrera		X			
Yusuf Lloyd-Bey		X			
Ric Miles	X				
Priscilla Moschella		X			
Gloria Price	X				
Miriam Torres	X				
Karen Walker	X				
Ray Welsh	X				
Michelle Harvey		X			
Monique Springer	X				
<b>PC Support Staff</b>					
Thomas Rodriguez-Schucker	X				
Clifford Barnett	X				
Deryk Jackson	X				
<b>Guests:</b> Dan Smith, Graziella Ferreira, Marie Hill, Abraham Corsino					

**AGENDA**

**(1.0) Moment of Silence**

- The chair observed a moment of silence.

**(2.0) Welcome by the Chair**

- Karen Walker welcomed everyone to the meeting.

**(3.0) Roll Call**

- CR staff took roll call, and a quorum was established.

**(4.0) Public Comments (Discussion, all matters in this item are information only)**

- There were no public comments at this time.

**(5.0) Review & Approval of Minutes: Meetings of April 13, 2023**

**Mission Statement**

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

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- Jerry made a motion to approve the minutes and Anjettica seconded. All members were in favor and the motion passed.

**(6.0) Review PCAT(Discussion)**

- Reviewed the PCAT for May to ensure we are on track. All items are to be reviewed during today's meeting:
  - Review and resolve parking lot items.
  - Review Reallocation Requests from the Recipients Office.
  - Review Part A Expenditure Reports by Service Category.
  - PSRA – Review framework and meeting logistics for PSRA
  - Receive award from HRSA/HAB for grant year.
  - Review TGA Continuum of Care by Service Category

**(7.0) Review reallocation requests from the Recipients Office (Discussion)**

- The recipient's office will have more information available for the next meetings.

**(8.0) Review Part A Expenditures Report by service category (Discussion)**

- The recipient's office will have more information available for the next meetings.

**(9.0) Review New Developments of "Ending the Epidemic, A Plan for America" and State of New Jersey's Ending the Epidemic Initiative (Discussion)**

- Deryk will be attending the Integrated Plan meeting so he will be able to report out more directly to the Planning Council
- HRSA is in the process of providing input to the jurisdictions.
- There is an RFP going out soon for providers for additional services. Everyone should be on the lookout for information.

**(10.0) Business Items**

- **Review and resolve parking lot items.**
  - Reviewed items in the parking lot.
  - Discussion regarding the Community Forum
- **Review Reallocation Requests from the Recipients Office.**
  - No reallocation requests currently
- **Review Part A Expenditure Reports by Service Category.**
  - No Expenditure reports currently
- **PSRA – Review framework and meeting logistics for PSRA**
  - CR will send out the information for meetings at Jersey College
  - CR explained the PSRA process with the Planning Council
  - CR explained that they will do their best to get data from the state. The data requests have already been sent.
  - CR at the suggestion of Jerry from CAPCO will contact Debbie for data information.
  - CR explained the importance of collecting consumer information for the PSRA, including our Community Development Committee
  - CR explained the importance of prioritizing services based of data and not the Planning Councils personal feelings or organizational needs.
  - **MOTION MADE - Approval of the PSRA process.**

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- The motion was made by Jerry and seconded by Anjettica, all in favor and the motion carries.
- **Receive award from HRSA/HAB for grant year.**
  - The award was received by the recipient's office.
  - Do we know when the subrecipients will receive their second and final award?
    - Millie is not available now, but Phillip Velazquez will follow up on that and get back to the Planning Council
    - The second award will be ready by next Wednesday, May 16th, 2023, and if anyone needs her, they can reach out via email.
- **Review TGA Continuum of Care by Service Category**
  - Reviewed the Care Continuum data for GY22.  
*(March 1, 2021, to February 28, 2022) GY2022/23*  
*(March 1, 2022, to February 28, 2023) GY2021/22*
- *Diagnosed with HIV totals 1975 in 2022 and 2005 in 2021.*
- Newly Diagnosed 5.62% in 2022 and 4.19% in 2021
- Linked to Care 77.48% in 2022 and 76.19% in 2021
- Receipt of Care 81.87% in 2022 and 79.80% in 2021
- Retained in Care 50.33% in 2022 and 58.45% in 2021
- RX of ARV therapy 70.48% in 2022 and 68.83% in 2021
- Viral Suppression 74.78% in 2022 and 73.17% in 2021

**(11.0) Review and resolve parking lot items (For possible action)**

- **Review of Service Standards Support Staff to present Service Standards in plain language.**
  - Deryk has finished universal section completed in plain language.
  - CR is currently having a tough time simplifying the service standard language without removing key information.
    - Karen stated that if we need her assistance to please reach out.
- **Planning for Needs Assessment The committee will continue planning for the after this year's Priority Setting and Resource Allocation**
  - They will rely on data from the m2 data system.
  - As part of the community engagement

**(12.0) New Business (Discussion, all matters in this item are informational only)**

- **Community Forum Feedback**
  - Next community forum CR and the Planning Council will look at the information that we would like to get from the consumers.
  - We want information on who would like to become a new member.
  - We need to determine what our end goals are for the Community Forum outside of people wanting to become a part of the Planning Council
  - It was clear that there is a need for dental services in the area. The voice of the clients came through loud and clear on the need during the Community Forum

**(13.0) Announcements (Discussion, all matters in this item are informational only)**

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No Announcements

**(14.0) Public Comments (Discussion, all matters in this item are informational only)**

No public comments currently

**(15.0) Adjournment**

Motion made by Anjettica and seconded by Ray.

Upcoming Planning Council Meetings:

- Steering Committee – Tuesday, June 2nd, 9:30 am – 11:00 am
- Planning Council – Tuesday, June 2nd, 11:30 am – 2:30 pm
- Planning & Development Committee – Thursday, June 11th, 10:45 am – 12:00 pm
- Community Development Committee – Thursday, June 11th, 1:00 pm – 3:00 pm

[www.bergenpassiactga.org](http://www.bergenpassiactga.org)

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