



Marc Scott & Anjettica Boatwright, Co - Chairs

Strategic Planning and Assessment Committee Meeting Agenda

Tuesday, May 5, 2026

12:30pm – 2:30pm

Paterson Free Public Library

250 Broadway

Paterson, NJ 07501

Join Zoom Meeting

<https://us02web.zoom.us/j/86745137989?pwd=plaUdVsyFc4gdVgTb047W4bBYVh7CC.1>

Meeting ID: 867 4513 7989

Passcode: 940237

1. **Call to Order/Moment of Silence.** *The co-chairs will call the meeting to order and recognize a moment of silence.*
2. **Roll Call.** *The co-chairs will call the meeting to order and establish a quorum through support staff announcing each participant in the teleconference participants list.*
3. **Welcome from the co-chairs.** *The co-chairs will welcome everyone to the meeting.*
As a reminder, please follow federal regulations and Planning Council guidelines by avoiding discussions on client information, funding decisions benefiting members, contracting issues, unethical conduct, off-topic matters, lobbying, or actions that violate Ryan White Program rules. Adhere to the Council's code of conduct, state your conflict of interest when necessary, and consult bylaws, policies and procedures, and HRSA guidelines if needed.
4. **Public Comments and Emerging Trends** (Discussion, all matters in this item are information only). *This is a period devoted to comments and discussion by the public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on the agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.*
5. **Review & Approval of Minutes from the March 3, 2026 Strategic Planning and Assessment Committee Meeting.** *The co-chairs will review the minutes from the March meeting and entertain a motion for approval.*
6. **Review of Planning Council Action Timeline (PCAT) – May 2026** *Support staff will review the current PCAT to ensure we are following federal mandates.*
7. **Review and resolve parking lot items** *The co-chairs will review any items that may have been left in the parking lot for possible action.*
8. **Review Reallocation Request from the Recipient's Office** *The co-chairs will ask for any reallocation requests from the recipient's office.*
9. **Review Progress and Updates of the Integrated Plan** *The co-chairs will ask for updates on the New Jersey Integrated Plan.*



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10. **Planning for Special Studies/Needs Assessment** *The co-chairs in collaboration with support staff will discuss a special study/needs assessment that will help inform the GY2027 PSRA process.*
11. **Establish and approve meeting dates for the PSRA Data Training, Priority Setting, and Resource Allocation sessions for the GY27 process.** *The co-chairs in collaboration with support staff will review and approve meetings dates for all meetings for the PSRA process.*
12. **Planning for Day of Capacity (solidify a date, time, location)** *The co-chairs in collaboration with support staff will review and approve Day of Capacity meeting date.*
13. **Review of Annual Quality Improvement Plan** *This will be presented at a later date.*
14. **Receive award from HRSA/HAB for grant year. Review and approve final allocations based actual award amount.** *The co-chairs in collaboration with support staff will present the partial award received by the City of Paterson.*
15. **Training Presentation on the Assessment of the Efficiency of the Administrative Mechanism (AEAM)** *Support Staff will provide the training above.*
16. **Announcements and Emerging Trends (Discussion, all matters in this item are informational only)** *This is a moment for Planning Council Commissioners to make announcements or discuss emerging trends in the TGA.*
17. **Public Comments and Emerging Trends (Discussion, all matters in this item are information only)** *This is a moment for members of the public to make public comments or discuss emerging trends in the TGA.*
18. **Planning Council and Committee Feedback** *Support staff will share a link to the feedback survey as well as a QR code.*

<https://www.surveymonkey.com/r/LLW6FPY>



19. **Adjournment** *The co-chairs will entertain a motion and a second to approve the adjournment of this meeting.*

June Planning Council Meetings:

Tuesday, June 2, 2026

Steering Committee Meeting: 10:30am – 12:00pm

Tuesday, June 2, 2026

Planning Council Meeting: 12:30pm – 2:30pm

Paterson Free Public Library
250 Broadway,
Paterson, NJ 07501

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Bergen/Passaic TGA Strategic Planning and Assessment Committee Meeting

MEETING MINUTES

Tuesday, March 3, 2026

12:30pm – 2:30pm

Meeting via Zoom Teleconference

ATTENDANCE

Planning Council Commissioners	Present/Absent	At Large Members	Present/Absent
Bre Azanedo	A	Graziela Ferreira	P
Anjettica Boatwright	P	Shametra Hall	A
Abraham Corsino	A	Gloria Price	P
Manuel Delgado	P	Paula Tenebruso	P
Jerry Dillard	P	Miriam Torres	P
Doris Ezomo	P	Karen Walker	P
Donna Gioffre	P	Ray Welsh	P
Thaisha Gonzalez	A		
Sara Grajeda	A	GUESTS	
Deeanne Hackett	P	June Dowell-Burton	
Michelle Harvey	P	Wendy Henderson	
Jayden Jackson	A	Stephlyn Buchannan	
Edward Marshall	P	Jennifer Montoya	
Ric Miles	P	Lovetta Smith	
Robert Schaefer	P	Horrace Tyler Jr	
Marc Scott	P	Peter Gennat	
Monique Springer	P		
		Recipient Staff	
PC Support Staff		Milagros Izquierdo	A
Thomas Rodriguez-Schucker	P	Phillip Velazquez	A
Sara Seaburg	P	Maricela Marin	A

1. **Moment of Silence** – Co-Chair Marc Scott called the meeting to order and observed a moment of silence. The mission statement and Open Public Meeting Act notification were read into the record.
2. **Welcome from the Co- Chair** – Marc welcomed everyone to the meeting.
3. **Roll Call** - Roll call was conducted by support staff. Members and guests introduced themselves and disclosed conflicts of interest as applicable. Quorum was established.
4. **Public Comments and Emerging Trends** – There were no comments from the public at this time.
5. **Review & Approval of Minutes from the November 18, 2025 meeting.**
Anjettica Boatwright made a motion to approve the November 18, 2025 meeting minutes and Donna Gioffre seconded the motion.

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

Marc Scott & Anjettica Boatwright, Co - Chairs

For (12) Boatwright, Delgado, Dillard, Ezomo, Gioffre, Hackett, Harvey, Marshall, Miles, Schaefer, Scott, Springer

Against (0)

Abstain (0)

6. Business Items

a. Review of Planning Council Action Timeline (PCAT) – March 2026

Support staff reviewed the PCAT to ensure the Strategic Planning & Assessment committee remains in line with its legislative responsibilities and all activities are on track.

7. Review and resolve parking lot items – There are no items at this time.

8. Review Reallocation Request from the Recipient's Office – Representatives from the recipient's office were not present.

9. Review Carryover Request with the Recipient – Representatives from the recipient's office were not present.

10. Review Progress and Updates of the Integrated Plan – Updates were provided on statewide Integrated HIV Prevention & Care Planning efforts, including the establishment of the NJHPG Program Development Committee. The need for stronger Planning Council engagement and identification of a point person was discussed. Anjettica Boatwright offered to assist with participation and reporting

11. Planning for Special Studies/Needs Assessment – Dr. Andrew McCracken presented an overview of the upcoming BPTGA Needs Assessment, including data sources, survey approaches, and analysis plans. Members discussed challenges with survey response rates and explored alternate data collection strategies.

12. Announcements and Emerging Trends - Announcements included HRSA site visit updates, NJ Red Collective events, City of Paterson public health forums, employment opportunities, SNAP policy concerns, medication access issues, and proposed state healthcare legislation.

13. Public Comments and Emerging Trends
There were none.

14. Planning Council and Committee Feedback – Members were encouraged to complete the Planning Council feedback survey shared via QR code and link.

15. Adjournment

Anjettica Boatwright made a motion to adjourn the meeting and Donna Gioffre seconded the motion.

For (12) Boatwright, Delgado, Dillard, Ezomo, Gioffre, Hackett, Harvey, Marshall, Miles, Schaefer, Scott, Springer

Against (0)

Abstain (0)

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.