



Karen Walker & Jerry Dillard, Co-Chairs

Bergen/Passaic TGA Planning & Development Committee Monthly Meeting

MEETING MINUTES

Thursday, April 13th, 2023, 10:45 – 12:45 pm

Meeting via Zoom Teleconference

ATTENDANCE

Members	Present	Absent	Recipient Representatives	Present	Absent
Leah B. Ashe		X	Milagros Izquierdo		X
Anjettica Boatwright	X		Phil		X
Jerry Dillard	X				
Andriana Herrera		X			
Yusuf Lloyd-Bey		X			
Ric Miles	X				
Priscilla Moschella		X			
Gloria Price	X				
Miriam Torres	X				
Karen Walker	X				
Ray Welsh	X				
Michelle Harvey	X				
Monique Springer	X				
PC Support Staff					
Thomas Rodriguez-Schucker		X			
Clifford Barnett	X				
Deryk Jackson	X				
Guests: Dan Smith					

AGENDA

Moment of Silence

- Moment of silence was observed

Welcome by Chair

- Karen welcomed everyone to the meeting

Roll Call

- Roll call was taken.

Public Comments

- Michelle Harvey and Monique Springer were announced as new members of the Planning Council after fulfilling all of their commitments.

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.



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- There was some discussion on having alternates for planning council and committee meetings. It was stressed to Monique Springer and Michelle Harvey to find an alternate. They just need to send an email to the planning council support staff who will communicate with the CDC committee. If you represent a particular service category, then the representative should also represent the same category. Include contact information in the email.

Review and Approval of Minutes: March 9th, 2023

- Review of the meeting minutes
 - 1st from Ray, second from AnjetticaAll in favor and minutes are approved

Review of the PCAT (*Discussion*)

- Reviewed all of the items in the April PCAT to be completed at the meeting

Review Allocation requests from the recipients office/Part A Expenditures Report by service category

- Award letters need to be sent out to everyone
- They just received the award letter, she will know the award amount once she gets back to her office, but she believed there was a slight increase
- The final numbers for 2022 will go out no later than tomorrow, and she will get the information to the planning council for review

Review new developments of "Ending the Epidemic, A Plan for America" and State of New Jersey's Ending the Epidemic Initiative (*Discussion*)

- HRSA released a program letter regarding the Integrated Plan. They will be reaching out to jurisdictions to let them know what they need from their plans.
- CDC is combining all their HIV prevention money into one division. Instead of Ryan White Parts it could be transitioned. This is all in the preliminary stages and subject to change.
- Providers need to be aware of the restraints from HRSA on different TGA/EMA's and how some of the requirements differ in different locations. It could also be under different funding.

Business Items:

Review and resolve parking lot items

Review of Service Standards

- HRSA's guidance is that the Planning Councils job is to explain what we are funding.
- Under a service category the Planning Council is funding certain activities.
- Planning Council will be informing clients as to what is available under a certain service standard
- CR staff (Deryk & Thomas) gave an overview of service standards for a few service categories and the different components that encompass the documents
- It was discussed that the document should be more plain language
- The Planning Council was comfortable with the format
- CR will email the documents out to the Planning Council once they are completed

Planning for Needs Assessment

- Move this process to after PSRA

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- Andy from CR staff reviewed potential data projects

PSRA - Review framework and meeting logistics for PSRA

- The date were covered for the PSRA process
- The committee wants to keep stressing mandatory attendance

PSRA - identify datasets for PSRA

- Which data sets do we want to look at for PSRA?
 - Understanding where the non-virally suppressed clients are and their demographic breakdown
 - More insight into gay and bisexual males
 - Focus on retention and linkage of care
 - Undocumented - Uninsurable clients
 - Demographic data such as age, race and ethnicity groups
 - Geo-mapping
 - Risk characteristics
 - Recommendations from the recipient's office
 - Continuum of care data
 - Where are the HIV testing and PrEP sites in Bergen/Passaic county?

What are we using this data to determine?

Does this service category help to end the HIV epidemic?

Receive Award from HRSA/HAB for the grant year

- The award was just received today, so there will be more updates in upcoming meetings

New Business

- Review what we want identified for data requests
- The Planning Councils role in the EHE initiatives
 - There were discussions after War's presentation. Will this be an standing agenda item moving forward?
 - The committee agrees to make this a standing item which can remain under the parking lot items to give the planning council an opportunity to strategize.

Announcements

- Jerry Dillard at CAPCO is looking for a bilingual prevention specialist
- Karen is looking for a driver with a CDL license and a licensed clinical social worker

Public Comments

Adjournment

- The meeting was adjourned at 12:21pm
Motion made by Jerry, and seconded by Ray
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Upcoming Planning Council Meetings:

- Steering Committee – Tuesday, May 2nd, 9:30 am – 11:00 am
- Planning Council – Tuesday, May 2nd, 11:30 am – 2:30 pm
- Planning & Development Committee – Thursday, May 11th, 10:45 am – 12:00 pm
- Community Development Committee – Thursday, May 11th, 1:00 pm – 3:00 pm

Upcoming Planning Council Event

- BPTGA GY23 Consumer Forum – Wednesday, May 3rd, 2023 at 6:30pm

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