

Ric Miles- Chair & Bre Azanedo – Vice Chair

Bergen/Passaic TGA Steering Committee Monthly Meeting

MEETING MINUTES

Tuesday, January 6, 2025

4:30pm – 6:00pm

ATTENDANCE

Members	Present/Absent	Members	Present/Absent
Bre Azanedo	P	Ric Miles	P
Anjettica Boatwright	P	Marc Scott	A
Abraham Corsino	P		
PC Support Staff		Recipient Representatives	
Thomas Rodriguez-Schucker	P	Milagros Izquierdo	A
Sara Seaburg	P	Maricela Marin	A
Tatum Townsend	A	Phillip Velazquez	A
P= Present A= Absent			
Guests: Michelle Harvey, Monique Springer			

- Moment of Silence** – Ric Miles observed a moment of silent reflection and reminded all attendees about the meeting guidelines and the code of conduct.
- Welcome to the Vice-Chair** – Ric Miles welcomed everyone to the meeting.
- Roll Call** - Support staff took a roll call of members and established a quorum for the meeting.
- Public Comments and Emerging Trends**
There were none
- Review & Approval of Minutes: Tuesday, November 18, 2025, meeting**
Vote: Bre Azanedo made a motion to approve the November 18, 2025 meeting minutes and Anjettica Boatwright seconded the motion.

For: (5) Azanedo, Boatwright, Corsino, Miles

Against: (0)

Abstain: (1)

6. Business Items

- Review Scope of Work & PCAT Planning Council Activity Timeline – January 2025-** Ric Miles reviewed the current Planning Council Activity Timeline, and the Planning Council remains in compliance with its legislative requirements.
- Program Updates and Collaboration with the recipient’s office**
There were none.

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

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c. Review and Resolve Parking Lot Items

- Dental Program Updates – There were no updates at this time and support staff will confirm with the Recipient’s office that this item can be removed.

d. Review and Manage Planning Council Management Attendance

Support staff presented the current attendance tracker. Concerns were raised regarding members with excessive absences. The group offered to reach out to members and staff will as well to discuss any barriers they may be experiencing.

e. Address membership recruitment campaign(s) The Planning Council will address membership recruitment efforts.

The Bring One campaign was discussed as well as ideas about membership engagement. There was a suggestion to possibly move the evening meetings to Straight and Narrow. Support staff will reach out to Gloria Price who could assist with this.

f. Review membership matrix for compliance with federal mandate membership matrix for compliance.

Ric Miles gave the committee an update on the current Planning Council makeup and membership. Currently, the PC stands at 15 members, with 33% representation from unaligned consumers. There are two membership vacancies remaining: Local Public Health Agency, and Hospital Planning Agency/Healthcare Planning Agency. We have an approved application where the applicant would represent the Hospital/Healthcare Planning Agency, but they have been unable to be sworn in due to scheduling issues.

g. Review and Manage Planning Council Membership Application Process

There is one new application that will be reviewed at next month’s meeting.

h. Review Annual Meeting Feedback From December 2, 2025

The group reviewed all results of the meeting feedback from December 2, 2025. Feedback was positive and emphasized the importance that the annual meeting held for many respondents.

i. Review/Update Planning Council Activity Timeline (PCAT) for GY2026

Support staff presented the current PCAT and the group reviewed this for potential updates. After discussion, it was determined that the PCAT was good for next year at this time. If items come up throughout the grant year, this can be updated at that time.

j. Review/Update Planning Council Bylaws

The group reviewed current bylaws and updates were considered to make the document language compliant with the most current executive orders. Other updates were made regarding reflectiveness mandates and term limits among those serving in mandated HRSA seats regarding the request for a waiver. Lastly, there was a sentence added to identify the minimum of 19 and maximum of 36 people who are Planning Council commissioners.

7. Announcements and Emerging Trends (Discussion, all matters in this item are informational only)

There were no announcements or emerging trends at this point.

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8. **Public Comments and Emerging Trends (Discussion, all matters in this item are informational only)** – There were no public comments or emerging trends.

9. **Adjournment**

Anjettica Boatwright made a motion for adjournment and Anjettica Bre Azanedo seconded the motion.

For: (4) Azanedo, Boatwright, Corsino, Miles

Against: (0)

Abstain: (0)

Upcoming Planning Council Meetings:

Tuesday, February 3, 2025

- Steering Committee : 10:30am – 12:00pm
- Planning Council: 1:00pm – 3:00pm

ATTENDANCE THROUGH JANUARY 2026

	PC	SPA	PC	SPA	PC	SPA	PSRA 1	PSRA 2	SPA	PC	SPA	ABS
Name of Commissioner	Feb	Mar	Apr	May	June	July	Sept	Sept	Nov	Dec	Jan	
Bre Azanedo	A	P	P	P	P	P	A	A	P	A	A	5
Anjettica Boatwright	P	P	P	P	P	P	P	P	P	P	P	0
Abraham Corsino	P	P	P	P	P	P	P	P	P	A	P	2
Manuel Delgado	P	P	A	P	A	A	P	P	A	A	P	5
Dorris Ezomo	P	P	P	P	P	P	P	P	A	P	A	2
Thaisha Gonzales	A	P	A	A	P	A	P	P	A	P	A	6
Sara Grajeda	P	P	A	A	A	A	A	A	A	A	A	9
Deeanne Hackett	P	P	P	P	P	A	P	P	A	P	A	3
Michelle Harvey	P	P	P	P	P	P	P	P	P	P	P	0
Edward Marshall	P	A	A	A	P	A	P	P	P	P	A	5
Ric Miles	P	A	P	A	P	P	P	P	P	P	P	1
Robert Schaffer	P	P	P	P	P	A	A	P	A	A	A	5
Marc Scott	A	A	P	P	P	P	A	P	P	A	P	4
Dan Smith	P	P	P	P	P	P	P	P	P	P	A	1
Monique Springer	P	P	P	P	P	P	A	A	P	P	P	2



Richard Miles (Feb 13, 2026 12:38:11 EST)

13/02/2026

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