PATERSON-PASSAIC COUNTY-BERGEN COUNTY
HIV HEALTH SERVICES PLANNING COUNCIL

Ric Miles- Chair
Andriana Herrera – Vice Chair

www.bergenpassiactga.org

Steering Committee Agenda
Tuesday, December 3, 2024
9:00am – 10:00am
Montclair State University
Center for Clinical Services
147 Clove Road
Little Falls, NJ 07424

Join Zoom Meeting
https://us02web.zoom.us/j/87211946241?pwd=dDY4cC82K2xnL2NuN3ZqOENpUFQ3QT09&from=addon
Meeting ID: 872 1194 6241
Passcode: 952631

1. **Moment of Silence.** *The chair will call the meeting to order and recognize a moment of silence.*

2. **Welcome to the Chair.** *The chair will welcome everyone to the meeting.*

3. **Roll Call**. *The chair will call the meeting to order and establish a quorum through support staff announcing each participant in the teleconference participants list.*

4. **Public Comments and Emerging Trends** (Discussion, all matters in this item are information only). *This is a period devoted to comments and discussion by the public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on the agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.*

5. **Review & Approval of Minutes: Tuesday, November 12, 2024, meeting**. *The chair will review the minutes from the previous meeting and entertain a motion for approval.*

6. **Report of the Chair (Discussion, all matters in this item are information only)** *The Planning Council chair will provide a report from the last sessions.*

7. **Business Items**. *The chair will review business items and address any possible actions related to the item.*
   a. **Review PCAT Planning Council Activity Timeline – December 2024** *Support staff will review the current PCAT to ensure we are following federal mandates.*

   b. **Receive reports of Standing Committees** *The chair will ask the chairs of the committees to provide reports.*

   c. **Program Updates and Collaboration with the recipient's office** *The chair will ask for a report from the recipient staff including current expenditures.*

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    d. **Review and Resolve Parking Lot Items** *The chair will review any items that may have been left in the parking lot for possible action.*
- **Appoint at large members to the Steering Committee** *The committee will vote to appoint at-large members for the Steering Committee.*
- **Dental Program Updates**

    e. **Review and manage Planning Council Membership Attendance** *Support staff will present the attendance for a 12-month consecutive calendar period for review per the bylaws.*

    f. **Address membership recruitment campaign(s)** *The Planning Council will address membership recruitment efforts.*
- Review/Approve Membership Applications
- Co-Chair nominations discussion
- Reflectiveness Updates
- Bring One Campaign

    g. **Review Planning Council Meeting Evaluations Results (November 2024)** *The chair will ask support staff to review the meeting evaluations from the previous meeting.*

8. **New Business (Discussion, all matters in this item are informational only)**
- PSRA Report Updates
- Review and Sign Estimated Unobligated Balance by Co-Chairs
- Review Planning Council Support Budget

9. **Announcements and Emerging Trends (Discussion, all matters in this item are informational only)** *This is a moment for Planning Council Commissioners to make announcements or discuss emerging trends in the TGA.*

10. **Public Comments and Emerging Trends (Discussion, all matters in this item are informational only)** *This is a moment for members of the public to make public comments or discuss emerging trends in the TGA.*

11. **Adjournment** *The Chair will entertain a motion and a second to approve the adjournment of this meeting.*

Upcoming Planning Council Meetings:
Tuesday, January 7, 2024
- Steering Committee Meeting – 9:30am – 10:30am
- Strategic Planning and Assessment Committee Meeting – 11:00am – 2:00pm
  Crossroads Ministry
  511 East 22 Street
  Paterson, New Jersey 07154
  Network name: NewCityKids
  Wifi password: p@t3rs0n