

Ric Miles- Chair & Bre Azanedo-Vice Chair

Bergen/Passaic TGA Planning Council

ANNUAL MEETING MINUTES

Tuesday, December 2, 2025

11:00am – 2:00pm

ATTENDANCE

Planning Council Commissioners	Present/Absent	Planning Council Commissioners	Present/Absent
Bre Azanedo	A	Michelle Harvey	P
Anjettica Boatwright	P	Edward Marshall	P
Abraham Corsino	P	Ric Miles	P
Manuel Delgado	A	Robert Schaffer	A
Doris Ezomo	P	Marc Scott	A
Thaisha Gonzalez	P	Dan Smith	P
Sara Grajeda	A	Monique Springer	P
Deeanne Hackett	P		
PC Support Staff		Recipient Staff	
Thomas Rodriguez-Schucker	A	Milagros Izquierdo	P
Sara Seaburg	P	Phillip Velazquez	P
		Maricela Marin	P
Guests			
Donna Gioffre, Karen Walker, Shemetra Hall, Jayden Jackson, Kerwin Sherwood, Jerry Dillard, Ray Welsh			

- Moment of Silence** – Ric Miles opened the meeting with a moment of silent reflection.
- Welcome by the Chair** – Ric Miles welcomed everyone to the annual meeting and talked about the importance of taking this time to reflect on work of the Planning Council through the year.
- Roll Call** – Support staff took roll call and established a quorum.
- Public Comments and Emerging Trends** (*Discussion, all matters in this item are information only*)
This is a period devoted to comments and discussion by the public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on the agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.
There were none.
- Report of the Chair** (*For possible action*)
Ric Miles presented this years’ Mark Benge award to Anjettica Boatwright for her consistent dedication and advocacy on behalf of the BPTGA Planning Council.

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

Ric Miles- Chair & Bre Azanedo-Vice Chair

6. BPTGA and Committee Updates

- Program Update and Collaboration with the Recipients Office - Recipient’s Report – there was none
- Department of HIV, STD, and TB Services (DHSTS) Report (Inclusive of Part B) - there was none
- New Jersey HIV Planning Group (NJHPG) Update - there was none
- Strategic Planning and Assessment Committee (SPA)

Anjettica Boatwright gave the following report:

- a. Minutes from the 2-day PSRA process meetings were review and approved with corrections regarding attendance.
- b. Support staff reviewed the PCAT (Planning Council Activity Timeline) and all tasks are on target.
- c. Details for the Annual Meeting were reviewed and finalized. Staff will send the draft PC Annual Report to Ric for any changes needed.
- d. The separation of roles between the Planning Council and Strategic Planning & Assessment committee was brought up and will be discussed further in the upcoming months.
- e. Three membership applications were reviewed that had come from the Steering Committee for an official vote and all applicants were approved unanimously.
- f. The process of the swearing in ceremony by the Mayor was discussed and concern was expressed that there are still individuals who have not yet been sworn in from the last approval process. This will be discussed in the upcoming months.

7. Business Items *(For possible action) The chair will review business items and address any possible actions related to the item.*

- Annual Report to the Mayor – Ric Miles presented the Annual Planning Council to Joel Ramirez, the director of Department of Health & Human Services. Mr. Ramirez accepted this report and extended his gratitude to the Planning Council.
- Appointment of new Planning Council members - Joel Ramirez invited Donna Gioffre, Jayden Jackson and Jerry Dillard up to be sworn in as office Planning Council commissioners.

8. Candlelight Vigil and Grateful Reflections

Karen Walker led the group through a candlelight vigil in remembrance of those who have passed and reflect on the work that is being done today.

9. Announcements and Emerging Trends *(Discussion, all matters in this item are informational only)*

This is a moment for Planning Council Commissioners to make announcements or discuss emerging trends in the TGA.

There were none.

10. Public Comments and Emerging Trends *(Discussion, all matters in this item are informational only)*

This is a moment for members of the public to make comments or discuss emerging trends in the TGA.

There were none.

11. Adjournment

Dan Smith made a motion to adjourn and Anjettica Boatwright seconded the motion.

For: (10) Boatwright, Corsino, Ezomo, Gonzalez, Hackett, Harvey, Marshall, Miles, Smith, Springer

Against: (0)


Ric Miles

Feb 13, 2026

Abstain: (0)

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Signature: 
Richard Miles (Feb 13, 2026 12:47:15 EST)

Email: ric@njbuddies.org