

Ric Miles- Chair & Bre Azanedo – Vice Chair

Bergen/Passaic TGA Steering Committee Monthly Meeting

MEETING MINUTES

Tuesday, March 4, 2025

10:30am – 12:00pm

ATTENDANCE

Members	Present	Absent	Members	Present	Absent
Bre Azanedo	P				
Abraham Corsino	P				
Manuel Delgado	P				
Michelle Harvey		O			
Ric Miles		O			
Dan Smith	P				
PC Support Staff			Recipient Representatives		
Thomas Rodriguez-Schucker	P		Milagros Izquierdo	O	
Deryk Jackson	P		Phillip Velazquez	O	
Sara Seaburg	O		Maricela Marin	O	
P= Present O = Absent					
Guests: None					

- Moment of Silence** – Support staff observed a moment of silent reflection and reminded all attendees about the meeting guidelines and the code of conduct.
- Welcome to the Chair** – Support staff welcomed everyone to the meeting.
- Roll Call** - Support staff took a roll call of members and established a quorum for the meeting.
- Public Comments and Emerging Trends** –
 - Support staff Deryk Jackson reported hearing from providers that some of their clients are experiencing delays with their ADAP applications and this has caused them to go without their medications for a period of time.
 - Dan Smith said that he's seeing some service delivery trends in medical case management. This may change when the new service delivery model comes into effect.
- Review & Approval of Minutes: Tuesday, February 4, 2025, meeting**
Vote: Dan Smith made a motion to approve the February 4, 2025 meeting minutes and this was seconded by Manuel Delgado.
For: (4) Delgado, Harvey, Miles, Smith
Against: (0)
Abstain: (1) Azanedo

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

Ric Miles- Chair & Bre Azanedo – Vice Chair

6. Report of the Chair (Discussion, all matters in this item are information only)

Support staff reported on the partial award of funding that has been received from HRSA. The awards seem to be much smaller than they have in the past. Ryan White support staff may need to look for ways to save funding, possibly moving to a virtual format was suggested. The committee discussed waiting until April when the 1st month of night time meetings will take place and see what the turnout is. This topic will be added to the April Steering Committee agenda.

Another way to reduce expenditures is for members attending meetings in person will be able to order their own food through a link shared by support staff. This will eliminate any waste of spending on food at all meetings. Planning Council should expect an email with the link to order one week prior to the meeting.

7. Business Items

- a. **Review PCAT Planning Council Activity Timeline – February 2025** - Support staff reviewed the current Planning Council Activity Timeline, and the Planning Council remains in compliance with its legislative requirements.

The committee also reviewed the GY25 PCATs for the Steering Committee, Strategic Planning & Assessment and Planning Council. Individual items were reviewed and updates were made real time with explanation.

Vote: Dan Smith made a motion to approve the GY25 Planning Council Activity Timeline (PCAT) and this was seconded by Abraham Corsino.

For: (5) Azanedo, Delgado, Harvey, Miles, Smith

Against: (0)

Abstain: (0)

- b. **Review/Update Directives for GY2025**

Support staff presented the updated by laws and these were reviewed by all attendees.

Updated were highlighted and discussed. This will be reviewed again by the Strategic Planning & Assessment committee following this meeting.

- c. **Review/Update Memorandum of Understanding (MOU) for GY2025**

Support staff presented the Memorandum of Understanding (MOU) was reviewed by all attendees. The only update was the signatures required at the end of the document. This will be reviewed again by the Strategic Planning & Assessment committee following this meeting.

- d. **Review/Update Directives for GY2025**

Support staff presented the directives to the Recipient's office, and this was reviewed by all attendees. Updates were reviewed and discussed. This will be reviewed again by the Strategic Planning & Assessment committee following this meeting.

- e. **Program Updates and Collaboration with the recipient's office**

- There were none at this time.

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

Ric Miles- Chair & Bre Azanedo – Vice Chair

8. Review/Update GY24 Directives to the Recipient's Office

Support staff presented the current directives and reviewed each one. The committee decided to review these one more time before voting on them.

9. New Business (Discussion, all matters in this item are informational only)

- Review Planning Council Support Budget – At this time there is no new budget to review.

10. Announcements and Emerging Trends (Discussion, all matters in this item are informational only) – There were no announcements or emerging trends.

11. Public Comments and Emerging Trends (Discussion, all matters in this item are informational only) – There were no public comments or emerging trends.

12. Adjournment

Vote: Dan Smith made a motion to adjourn today's meeting and it was seconded by Bre Azanedo

For: (5) Azanedo, Delgado, Harvey, Miles, Smith

Against: (0)

Abstain: (0)

Upcoming Planning Council Meetings:

Tuesday, April 1, 2025

- Steering Committee Meeting 4:00pm – 5:30pm
- Strategic Planning and Assessment Committee Meeting 6:00pm – 8:00pm
-

Buddies of New Jersey

149 Hudson Street

Hackensack, NJ 07601

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

Ric Miles- Chair & Bre Azanedo – Vice Chair

	PC	SPA	PC	SPA	PSRA	PSRA	SPA	DOC	SPA	PC	SPA	PC	SPA	ABSENCES
Name of Commissioner	April	May	June	July	Aug	Aug	Sept	Oct	Nov.	Dec	Jan	Feb	March	
Bre Azanedo		O	P	P	O	P	P	O	P	P	P	O	O	5
Abraham Corsino		P	P	P	P	P	P	P	P	O	P	P	P	1
Manuel Delgado		P	P	P	O	P	O	P	P	O	P	P	P	3
Dorris Ezomo		P	P	P	P	O	P	P	O	P	P	P	P	2
Thaisha Gonzales										P	O	O	P	2
Sara Grajeda				O	O	O	P	O	P	P	P	P	P	4
Deeanne Hackett		P	P	O	O	P	P	P	O	P	P	P	P	3
Michelle Harvey		P	O	P	P	P	P	P	P	P	P	P	P	1
Andriana Herrera		P	P	P	P	P	P	P	O	P	P	O	O	3
Edward Marshall		P	P	P	O	P	P	P	O	P	P	P	O	3
Ric Miles		P	P	P	P	P	P	P	P	P	P	P	O	1
Robert Schaffer			P	P	P	P	O	O	P	P	P	P	P	2
Marc Scott				P	P	O	P	P	P	P	P	O	O	3
Dan Smith		P	P	P	P	P	P	P	P	P	P	P	P	0
Monique Springer		P	O	P	P	P	P	O	P	P	P	P	O	3

Ric Miles
Ric Miles (Oct 1, 2025 10:23:25 EDT)

Oct 1, 2025

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.