

Marc Scott & Anjettica Boatwright, Co - Chairs

Bergen/Passaic TGA Strategic Planning and Assessment Committee Meeting

MEETING MINUTES

Tuesday, May 5, 2026

12:30pm – 2:30pm

Paterson Free Public Library

250 Broadway

Paterson, NJ 07501

ATTENDANCE

Planning Council Commissioners	Present/Absent	At Large Members	Present/Absent
Bre Azanedo	A	Graziela Ferreira	P
Anjettica Boatwright	P	Shametra Hall	A
Abraham Corsino	P	Gloria Price	A
Manuel Delgado	A	Paula Tenebruso	A
Jerry Dillard	P	Miriam Torres	A
Doris Ezomo	P	Karen Walker	A
Donna Gioffre	P	Ray Welsh	P
Thaisha Gonzalez	A		
Sara Grajeda	A	GUESTS	
Deeane Hackett	P	Barbara McGoey	
Michelle Harvey	A	Wendy Henderson	
Jayden Jackson	A	War Talley	
Edward Marshall	P	Jennifer Montoya	
Ric Miles	P	Peter Gennat	
Robert Schaefer	P	Velisa Greene	
Marc Scott	A	Kerwin Sherwood	
Monique Springer	A		
		Recipient Staff	
PC Support Staff		Milagros Izquierdo	x
Thomas Rodriguez-Schucker	P	Phillip Velazquez	A
Sara Seaburg	P	Maricela Marin	A

1. **Moment of Silence** – Co-Chair Anjettica Boatwright called the meeting to order and observed a moment of silence. The mission statement and Open Public Meeting Act notification were read into the record.
2. **Welcome from the Co- Chair** – Anjettica reminded members to adhere to HRSA guidelines, including confidentiality, conflict of interest, and proper conduct during Planning Council meetings.
3. **Roll Call** - Roll call was conducted by support staff. Members and guests introduced themselves and disclosed conflicts of interest as applicable. Quorum was established.
4. **Public Comments and Emerging Trends** – No public comments were raised at the start of the meeting; however, members acknowledged the recent passing of a family member of a Planning Council Vice Chair

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

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5. Review & Approval of Minutes from the March 3, 2026 meeting.

Abe Corsino made a motion to approve the March 3, 2026 meeting minutes and Donna Gioffre seconded the motion.

For (8) Boatwright, Dillard, Ezomo, Gioffre, Hackett, Marshall, Miles, Schaefer,

Against (0)

Abstain (2) Corsino, Gonzalez

6. Business Items

a. Review of Planning Council Action Timeline (PCAT) – May 2026

Support staff reviewed the PCAT to ensure the Strategic Planning & Assessment committee remains in line with its legislative responsibilities and all activities are on track.

7. Review and resolve parking lot items – There are no items at this time.

8. Review Reallocation Request from the Recipient's Office – Representatives from the recipient's office were not present.

9. Review Carryover Request with the Recipient – There was no carryover request presented.

10. Review Progress and Updates of the Integrated Plan –An update on the Integrated HIV Prevention and Care Plan was provided. The Planning Council is awaiting additional guidance and data from the state to support local alignment. A letter of concurrence will be required following review of the finalized plan, and further discussion with the full Planning Council is anticipated once materials are received

11. Planning for Special Studies/Needs Assessment – Planning is underway for the triennial needs assessment, which will identify service gaps, barriers, and priority populations. The assessment will include surveys and key informant interviews, with implementation expected mid-year results informing the next three-year grant cycle beginning in 2027.

12. Discuss GY2027 Priority Setting & Resource Allocation Process - The PSRA process for GY27 was reviewed, with sessions scheduled for August 11–12 to accommodate the National Ryan White Conference. Due to limited new data, the process will be streamlined and focus on maintaining current priorities while integrating available updates.

13. Plan for the Day of Capacity - The Day of Capacity was confirmed for October 6. Early planning discussions emphasized the importance of securing a venue, ensuring accessibility (including parking), and identifying meaningful training topics. Potential partnerships with AETC and pharmaceutical representatives were discussed, along with the development of training topics such as aging with HIV, mental health, substance use, stigma, and treatment adherence. A survey will be distributed to gather broader input on training priorities.

14. Planning Council Training - Training was conducted on the Assessment of the Efficiency of the Administrative Mechanism (AEAM). The Planning Council's role in evaluating contract timeliness, payment processes, administrative burden, and communication systems was emphasized, with the goal of ensuring efficient fund distribution and uninterrupted service delivery.

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15. **Announcements and Emerging Trends** - members discussed challenges related to ADAP, including delays and barriers to accessing HIV medications, which may impact treatment adherence and viral suppression outcomes. Additional announcements included leadership transitions, workforce opportunities, and upcoming community events.
16. **Public Comments and Emerging Trends**
There were none.
17. **Planning Council and Committee Feedback** – Members were encouraged to complete the Planning Council feedback survey shared via QR code and link.
18. **Adjournment**
Anjettica Boatwright made a motion to adjourn the meeting and Donna Gioffre seconded the motion.

For (10) Boatwright, Corsino, Dillard, Ezomo, Gioffre, Gonzalez, Hackett, Marshall, Miles, Schaefer,
Against (0)
Abstain (0)

Planning Council Member Conflicts

Thaisha Gonzalez, Dental Services, Early Intervention Services (EIS), Medical Case Management, Outpatient/Ambulatory Medical Services, and Mental Health Services; **Michelle Harvey**, Early Intervention Services (EIS), Medical Transportation, Medical Case Management, Substance Use Treatment, and Health Education/Risk Reduction Services; **Monique Springer**, Early Intervention Services (EIS), Medical Transportation, Medical Case Management, Substance Use Treatment, and Health Education/Risk Reduction Services; **Jayden Jackson**, Medical Case Management and Treatment Adherence, Early Intervention Services (EIS), Mental Health Services, and Referrals for Health Care and Support Services; **Abraham Corsino**, Psychosocial Support Group Services, Early Intervention Services (EIS), Medical Case Management, Medical Transportation, Mental Health Services, Referrals for Health Care and Support Services, and Nutrition Services; **Ric Miles**, Psychosocial Support Group Services, Early Intervention Services (EIS), Medical Case Management, Medical Transportation, Mental Health Services, Referrals for Health Care and Support Services, and Nutrition Services; **Jerry Dillard**, Psychosocial Support Group Services, Early Intervention Services (EIS), Medical Case Management, Medical Transportation, Mental Health Services, Referrals for Health Care and Support Services, Nutrition Services, Substance Use Services, and Health Education/Risk Reduction Services.



Ric Miles (Jul 16, 2026 12:02:06 EDT)

Jul 16, 2026

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