



Karen Walker & Jerry Dillard, Co-Chairs

Bergen/Passaic TGA Planning & Development Committee Monthly Meeting

MEETING MINUTES

Thursday, January 12, 2023, 10:45 – 12:00 pm

Meeting via Zoom Teleconference

ATTENDANCE

Members	Present	Absent	Recipient Representatives	Present	Absent
Leah B. Ashe	P		Milagros Izquierdo		X
Anjettica Boatwright	X				
Jerry Dillard	X				
Andriana Herrera		X			
Yusuf Lloyd-Bey		X			
Ric Miles	X				
Priscilla Moschella		X			
Gloria Price		X			
Miriam Torres	X				
Karen Walker	X				
Ray Welsh	X				
PC Support Staff					
Thomas Rodriguez-Schucker	X				
Clifford Barnett	X				
Deryk Jackson	X				
Guests: War Talley, Alex Flores, Andrew McCracken, Marie Hill, Vanessa Ramos, Bre Azanedo, Abraham Corsino, Iris Fernandez					

AGENDA

Item	Discussion, Motions, and Actions
(1.0) <u>Moment of Silence</u>	Karen Walker called the meeting to order at 10:55 a.m. A moment of silence was observed for those affected by HIV.
(2.0) <u>Welcome by the Chair</u>	The chair welcomed the Commissioners, guests, and the public.
(3.0) <u>Roll Call</u>	Support staff took roll call.
(4.0) <u>Public Comments</u>	There were none at this time.
(5.0) <u>Review & Approval of Minutes</u>	A motion to approve the November 11, 2022, Minutes was made by Anjettica Boatwright and seconded by Ric Miles. VOTE: ALL IN FAVOR.
(6.0) <u>Review PCAT</u>	January <ul style="list-style-type: none"> Review and resolve parking lot items

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

Karen Walker & Jerry Dillard, Co-Chairs

Item	Discussion, Motions, and Actions
	<ul style="list-style-type: none"> • Review reallocation requests from the recipient’s office • Review Part A expenditure reports by service category • Review Progress of Integrated Plan • Planning for Needs Assessments • Nominations of Co-Chairs • Review Scope of Work and Planning Council Activity Timelines
(7.0) <u>Review Reallocation requests from the Recipient’s Office</u>	There are no requests at this time.
(8.0) <u>Review Part A Expenditures Report by service category</u>	There was no report at this time.
(9.0) <u>Review New Developments of “Ending the Epidemic, A Plan for America” and State of New Jersey’s End the Epidemic Initiative</u>	The state has just completed the Statewide integrated plan.
(10.0) <u>New/Old Business</u>	<ul style="list-style-type: none"> • Review Unobligated Balance Estimate (UOB) – The committee reviewed the Unobligated Balance Estimate. The Recipient submitted the UOB in December. A total of \$80,000 was requested in carryover funds to assist Medical Case Management, HIPCSA, and MAI-Nonmedical case management • Planning for Needs Assessment – The committee discussed several concepts for conducting a Needs Assessment: <ul style="list-style-type: none"> ○ Geo-mapping the non-virally suppressed clients and understanding where they are in the TGA. ○ Another idea was getting more insight in our gay/bisexual male population. ○ There was discussion on focusing on the undocumented population. ○ Retention and linkage data component.

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

Karen Walker & Jerry Dillard, Co-Chairs

Item	Discussion, Motions, and Actions
	<ul style="list-style-type: none"> ○ Health Literacy of Clients – an item to go to the provider meeting as this is a required component of service delivery. <p>There was additional conversation on the need to focus on fixing the system to coordinate care. For example, when a client falls out of care or misses a medical appointment, the clinical organizations should be reaching out to community organizations to re-engage those clients.</p> <p>The committee decided on working on the geo-mapping and the data components. Support staff will write the needs assessment into the scope of work.</p> <ul style="list-style-type: none"> ● Review Scope of Work & Planning Council Activity Timelines (PCAT) for FY 23/24 – This will come back to the committee once the Scope of Work has been finalized. ● Nominations of Committee Co-Chairs – Nominations for Karen Walker, Jerry Dillard, Anjettica Boatwright, and Andriana Herrera were made. Nominations will be taken from the floor at the next P&D meeting, and elections will be held.
(11.0) <u>Review and resolve parking lot items</u>	<ul style="list-style-type: none"> ● Review of Quality Assurance Site Visits Results – Support Staff will have an update on this item at a later time. ● Review TGA - Support staff will bring this back once the new format is finalized.
(12.0) <u>Announcements</u>	<p>BLM Paterson will be hosting their annual MLK day outreach event at 245 Broadway from 12-2pm, volunteers are welcomed and if anyone wants to do some tabling, for both they can reach out via email at Breazanedo@gmail.com.</p> <p>Also, BLM Paterson will be partnering up with HUD to partake in the point in time count for Passaic & Middlesex County. This one requires registration & approval so anyone who wants to join can reach out via email at Breazanedo@gmail.com.</p>
(13.0) <u>Public Comments</u>	There were none at this time.
(14.0) <u>Adjournment</u>	Meeting was adjourned at 12:43 pm.

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.