



Karen Walker & Gloria Price Co-Chairs

**Bergen/Passaic TGA Planning & Development Committee Monthly Meeting**

**MEETING MINUTES**

Thursday, September 14<sup>th</sup>, 2023, 10:45 – 12:45 pm

Meeting via Zoom Teleconference

**ATTENDANCE**

Members	Present	Absent	Recipient Representatives	Present	Absent
Anjettica Boatwright	P		Milagros Izquierdo		
Jerry Dillard	P		Phillip Velazquez		
Andriana Herrera	O				
Ric Miles	P				
Gloria Price	P				
Miriam Torres	P				
Karen Walker	P				
Ray Welsh	P				
Michelle Harvey	P				
Monique Springer	P				
<b>PC Support Staff</b>					
Thomas Rodriguez-Schucker					
Clifford Barnett					
Deryk Jackson					
<b>Guests:</b> Marie Hill					

**AGENDA**

- (1.0) Moment of Silence**
  - The co-chair observed a moment of silence.
- (2.0) Welcome by the Chair**
  - The co-chair welcomed everyone to the meeting.
- (3.0) Roll Call**
  - Support staff took roll call and established a quorum.
- (4.0) Public Comments** *(Discussion, all matters in this item are information only)*
  - There were no public comments currently.
- (5.0) Review & Approval of Minutes: Meetings of August 10<sup>th</sup>, 2023**
  - A motion was made to approve the minutes from August 10<sup>th</sup>, 2023 by Jerry Dillard and seconded by Ray Welsh. All members were in favor and the motion carried.

**Mission Statement**

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.



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- (6.0) Review PCAT(Discussion)**
- The committee reviewed its Planning Council Activity Timeline for the Planning and Development Committee to ensure that they are in compliance.
  - Update PCAT to include a monthly review of the Integrated Plan.
- (7.0) Review New Developments of “Ending the Epidemic, A Plan for America” and State of New Jersey’s Ending the Epidemic Initiative (Discussion)**
- (8.0) Business Items**
- Review and resolve parking lot items.
    - Review term limits for membership
  - Review Reallocation Requests from the Recipients Office.
  - Review Part A Expenditure Reports by Service Category.
  - Review progress and updates of the Integrated Plan
    - This information will be brought to the October meeting to identify goals and objectives.
    - Reach out to Denise Anderson regarding Integrated Plan tracking.
    - Jerry Dillard to share New Jersey Strengths and Needs Assessment in October.
  - Review of Annual Quality Improvement Plan
    - This item should be moved to January/February of the grant year.
  - Review and resolve parking lot items.
- (9.0) New Business (Discussion, all matters in this item are informational only)**
- (10.0) Announcements (Discussion, all matters in this item are informational only)**
- (11.0) Public Comments (Discussion, all matters in this item are informational only)**
- (12.0) Adjournment**

**Upcoming Planning Council Meetings:**

- Steering Committee – Tuesday, October 3rd, 9:30 am – 11:00 am
- Planning Council Meeting – Tuesday, October 3rd, 11:30 am – 2:00 pm
- Planning and Development Committee – Thursday, October 12th, 10:45am – 12:45pm
- Community Development Committee – Thursday, October 12th, 1:00pm – 3:00pm

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