



Karen Walker & Jerry Dillard, Co-Chairs

Bergen/Passaic TGA Planning & Development Committee Monthly Meeting

MEETING MINUTES

Thursday, February 9, 2023, 10:45 – 12:00 pm

Meeting via Zoom Teleconference

ATTENDANCE

Members	Present	Absent	Recipient Representatives	Present	Absent
Leah B. Ashe	X		Milagros Izquierdo		X
Anjettica Boatwright	X				
Jerry Dillard	X				
Andriana Herrera		X			
Yusuf Lloyd-Bey		X			
Ric Miles	X				
Priscilla Moschella		X			
Gloria Price	X				
Miriam Torres	X				
Karen Walker	X				
Ray Welsh	X				
PC Support Staff					
Thomas Rodriguez-Schucker		X			
Clifford Barnett	X				
Deryk Jackson	X				
Guests: War Talley, Andrew McCracken, Bre Azanedo, Jennifer Montoya, Mallory Ware					

AGENDA

Item	Discussion, Motions, and Actions
(1.0) <u>Moment of Silence</u>	Karen Walker called the meeting to order at 10:40 a.m. A moment of silence was observed for those affected by HIV.
(2.0) <u>Welcome by the Chair</u>	The chair welcomed the Commissioners, guests, and the public.
(3.0) <u>Roll Call</u>	Support staff took roll call. A quorum was established. Visitors and committee members introduced themselves.
(4.0) <u>Public Comments</u>	There were none at this time.
(5.0) <u>Review & Approval of Minutes</u>	A motion to approve the January 12, 2022, Minutes was made by Ray Welsh and seconded by Anjettica Boatwright. IN FAVOR : ALL OPPOSED: 0 ALL IN FAVOR. Motion passes

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

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(6.0) <u>Review PCAT</u>	February <ul style="list-style-type: none"> • Reviewed PCAT items for February <ul style="list-style-type: none"> ○ Reviewed the PCAT for the year. It was noted that this is the end of the fiscal year
(7.0) <u>Review Reallocation requests from the Recipient's Office</u>	There are no requests at this time.
(8.0) <u>Review Part A Expenditures Report by service category</u>	CR Staff reviewed the expenditure report from March – December <ul style="list-style-type: none"> • Some subrecipients continue to remain out of compliance on their monthly billing • Currently waiting on reallocation requests to reallocate funds to other service categories • Expenditure reports will be more accurate as providers submit information more timely • Recipients office is expecting to have funds unspent that will carryover to support: <ul style="list-style-type: none"> ○ MCM – Medical Case Management ○ NMCM – Non Medical Case Management ○ HIPCSA – Health Insurance Premium Cost Sharing Assistance
(9.0) <u>Review New Developments of "Ending the Epidemic, A Plan for America" and State of New Jersey's End the Epidemic Initiative</u>	CR Staff reviewed the Plan <ul style="list-style-type: none"> • Reviewed the different program activities which are based on the four pillars. <ul style="list-style-type: none"> ○ Diagnose ○ Treat ○ Prevent ○ Respond. • Reviewed the different goals of the plan • CR staff will send out indicators to the committee for review • CR staff will send out the full plan for the committees review • CR staff will speak with the recipients office about a document that highlights services in the community that are both funded and non-funded by Ryan White
(10.0) <u>New/Old Business Items</u>	<ul style="list-style-type: none"> • Planning for Needs Assessment – The committee discussed several concepts for conducting a Needs Assessment: <ul style="list-style-type: none"> ○ CR will draw up a preliminary map for review at next months meetings that focuses on mapping

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	<p>out zip codes based on viral suppression and patients that are newly diagnosed.</p> <p>How are we going to get at some of the information at the community town hall forum?</p> <ul style="list-style-type: none"> • Review Scope of Work & Planning Council Activity Timelines (PCAT) for FY 23/24 <ul style="list-style-type: none"> ○ The committee set Thursday, July 13th as the day for PSRA. The meeting will take place in place of the Planning and Development meeting. ○ The planning process is set to take place in the months of March, April, May and June. ○ CR staff will send out notices to inform members of the planning process for the PCAT ○ The <p>A motion to accept PCAT with proposed updates was made by Anjettica Boatwright and seconded by Ric Miles</p> <p>IN FAVOR : ALL OPPOSED: 0 ALL IN FAVOR. Motion passes</p> <ul style="list-style-type: none"> • Nominations of Committee Co-Chairs <ul style="list-style-type: none"> ○ Karen Walker nominated for chair – She accepts. ○ Gloria Price nominated for co-chair – She accepts. ○ Anjettica Boatwright for co chair – She accepts. <p>A handwritten and private count was taken by CR staff</p> <ul style="list-style-type: none"> ○ Karen Walker – Elected Chair with 7 votes. ○ Gloria Price – Elected co-chair with 6 votes. ○ Anjettica Boatwright – received 2 votes.
(11.0) <u>Review and resolve parking lot items</u>	<ul style="list-style-type: none"> • Review of Quality Assurance Site Visits Results – Support Staff will have an update on this item at a later time. • Review of Service Standards - Support Staff will give updates on this item at the March meeting.
(12.0) <u>Announcements</u>	<ul style="list-style-type: none"> • CAPCO received EHE money to cover co pays for PrEP clients for doc visits, meds, and labs. • NJ AIDS walk on May 7, 2023
(13.0) <u>Public Comments</u>	There were none at this time.

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(14.0) <u>Adjournment</u>	Meeting was adjourned at 12:27 pm. Rick Miles made the motion and Miriam Torres seconded. All in favor.

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