

*Ric Miles- Chair & Anjettica Boatwright- Vice Chair*

**Bergen/Passaic TGA Planning Council Meeting**

**MEETING Minutes**

Tuesday, August 1<sup>st</sup>, 2023, 11:30 – 2:00 pm

Meeting via Zoom Teleconference

**ATTENDANCE**

Planning Council Members		Planning Council Members		Recipient Staff		Support Staff	
David Adams	O	Yusuf Lloyd-Bey	O	Milagros Izquierdo	P	Thomas Schucker	
Anjettica Boatwright	P	Ric Miles	O	Phillip Velazquez	P	Deryk Jackson	
Jerry C. Dillard	P	Gloria Price	P			Clifford Barnett	
Dorris Ezomo	O	<del>Freddy Rodriguez</del>	O				
Graziella Ferreira	O	Paula Tenebruso	P				
<del>Jeff Friedman</del>	O	Miriam Torres	P				
Peter Gennat	P	Karen Walker	P				
Deeanne Hackett	P	Ray Welsh	O				
Andriana Herrera	P						
<b>P= Present    L= Late    A= Alternate    Absent = O</b>							
Guests: War Talley, Marie Hill, Shemetra Hall, Michelle Harvey, Monique Springer, Melanie Mercado-Miller, Lory							

**AGENDA**

**(1.0) Moment of Silence**

- The chair opened the meeting and observed a moment of silence.

**(2.0) Welcome by the Chair**

- The chair welcomed everyone to the meeting.

**Reading of Mission Statement**

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services

**Reading of Open Public Meeting Statement**

Open Public Meeting Act Statement– In compliance with the Open Public Meetings Act of the State of New Jersey, notification of this meeting has been sent to The Record and the Herald News and notices have been posted on the Planning Council webpage at

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www.bergenpassaicga.org. Meeting notices are also posted on the bulletin board at the City of Paterson Grants Management Division- Ryan White/HOPWA Office.

- The chair read the mission statement and Open Public Meeting statement.

**(3.0) Roll Call**

- Planning Council support staff took roll call and established a quorum for the meeting.

**(4.0) Public Comments** *(Discussion, all matters in this item are information only)*

- There were no public comments at this time.

**(5.0) Review & Approval of Minutes: July 11<sup>th</sup>, 2023, meeting** *(For possible action)*

- There was a motion made to approve the minutes from July 11, 2023 by Jerry Dillard and seconded by Karen Walker. All were in favor and the motion carried.

**(6.0) Report of the Chair (For possible action)**

- Chair's Report
  - The Planning Council met on July 11th, 2023 at 11:30 AM.
  - The chair took a roll call, and it was established that we had a quorum.
  - The Planning Council reviewed and approved the meeting minutes from June 6th, 2023.
  - The Planning Council heard a report from the chair highlighting the upcoming PSRA Priority Setting and Resource Allocations and community forum planning.
  - The Planning Council heard reports from the recipient's office informing us that they are closing out fiscal year 2022 and should have a final report by the end of the week.
  - The Planning Council was also informed that the recipients office is still missing plans of actions from last year's monitoring visits that have not been turned in by subrecipients.
  - The committee was informed by the recipient's office that they need at least two more weeks to finalize the Delta dental plan and they will have a better understanding of the process at the next month's Planning Council meetings.
  - The Planning Council reviewed its PCAT Planning Council Activity Timeline for federal compliance.
  - The Planning Council heard reports from its standing committees including Planning and Development, and Community Development Committees
  - The Planning Council also heard reports from the co-chairs of the Planning Council related to activities completed at the last meeting.
  - The Planning Council participated in its a PSRA Priority Setting Resource Allocation data presentation and data training.
  - The Planning Council had its commissioner spotlight for Miriam Torres where she talked about how destiny and dedication driving her to be a part of the planning council.
  - The Planning Council held its annual PSRA session on July 13th, 2023 where they prioritized and ranked services based off the data provided.

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- Mark Benge Awards: Accepting Nominations Year-Round

**(7.0) Recipient's Report**

**(8.0) Business Items (For possible action)**

- Review Planning Council Action Timeline (PCAT)
- Receive reports of standing committees
  - Planning & Development Committee (P&D) Report
    - No reports currently due to PSRA
  - Community Development Committee (CDC) Report
    - No reports currently due to PSRA
- Program updates and collaboration with the Recipients office
  - Currently looking at sharing data with other systems to better coordinate care.
- Review and resolve parking lot items.
- Approval of new Planning Council members (if needed)
- Department of HIV, STD, and TB Services (DHSTS) Report (Inclusive of Part B)
  - Updates were provided by Gabrielle Farrino
- New Jersey HIV Planning Group (NJHPG) Update
- PSRA – Priority Setting Session for 2024/25 Grant Year - Complete
- PSRA – Resource Allocations Session for 2024/25 Grant Year – Complete
- Completion of AEAM survey
  - Deadline for submission will be on August 18<sup>th</sup>, 2023 for presentation at the next set of meetings.

**(9.0) New Business (for discussion)**

**(10.0) Planning Council Evaluations (Discussion)**

**(11.0) Announcements (Discussion, all matters in this item are informational only)**

- There are currently no announcements.

**(12.0) Public Comments (Discussion, all matters in this item are informational only)**

- There are currently no public comments.

**(13.0) Adjournment**

- The meeting was adjourned by Peter and seconded by Deanne, All were in favor and the meeting ended.

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**Upcoming Planning Council Meetings:**

- Planning and Development Committee – Thursday, August 10<sup>th</sup>, 10:45am – 12:45pm
- Community Development Committee – Thursday, August 10<sup>th</sup>, 1:00pm – 3:00pm
- Steering Committee – Tuesday, September 5<sup>th</sup>, 9:30 am – 11:00 am
- Planning Council Meeting – Tuesday, September 5<sup>th</sup>, 11:30 am – 2:00 pm

[www.bergenpassaicga.org](http://www.bergenpassaicga.org)

<b>Name of Commissioner</b>	<b>3/2023</b>	<b>4/2023</b>	<b>5/2023</b>	<b>6/2023</b>	<b>7/2023</b>	<b>8/2023</b>	<b>9/2023</b>	<b>10/2023</b>	<b>11/2023</b>	<b>12/2023</b>	<b>1/2024</b>	<b>2/2024</b>
1. Adams, David	P	O	O	O	O	O						
2. Boatwright, Anjettica	P	P	P	P	P	P						
3. Dillard, Jerry C.	P	P	P	P	P	P						
4. Ezomo, Dorris	P	P	P	P	P	O						
5. Ferreira, Graziella	P	O	P	P	P	O						
6. Friedman, Jeff	O	O	O	O	O	O						
7. Gennat, Peter	P	P	P	P	P	P						
8. Hackett, Deeanne	P	P	P	P	P	P						
9. Herrera, Andriana	P	P	O	P	P	P						
10. Lloyd-Bey, Yusuf	O	P	P	O	O	O						
11. Miles, Ric	P	P	P	P	P	O						
12. Price, Gloria	P	P	P	P	P	P						
13. Rodriguez, Freddy.	O	O	O	O	O	O						
14. Tenebruso, Paula	P	P	P	P	P	P						
15. Torres, Miriam	P	P	P	P	P	P						
16. Walker, Karen	P	P	P	P	P	P						
17. Welsh, Ray	P	P	P	P	P	O						
Members Present	13	12	12	13	13	9						
Alternates Present	0	0	0	1	1	1						
Recipient's Office	0	0	1	2	2	2						
Public/Guests	7	7	20	7	11	7						
Support Staff	2	3	3	4	3	2						

**Key: Present (P), Late (L), Alternate (A), Absent (O)**

\*Alternate was present at the time of roll call. The Commissioner arrived afterward.

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\*\*Resignation received on this day.

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