

Ric Miles- Chair & Bre Azanedo – Vice Chair

Bergen/Passaic TGA Steering Committee Monthly Meeting

MEETING MINUTES

Tuesday, November 18, 2025

9:30am – 11:00am

ATTENDANCE

Members	Present/Absent	Members	Present/Absent
Bre Azanedo	P	Ric Miles	P
Anjettica Boatwright	P	Marc Scott	P
Abraham Corsino	P	Dan Smith	P
PC Support Staff		Recipient Representatives	
Thomas Rodriguez-Schucker	A	Milagros Izquierdo	A
Sara Seaburg	P	Maricela Marin	A
Tatum Townsend	A	Phillip Velazquez	A
P= Present A= Absent			
Guests: Miriam Torres			

- Moment of Silence** – Ric Miles observed a moment of silent reflection and reminded all attendees about the meeting guidelines and the code of conduct.
- Welcome to the Vice-Chair** – Ric Miles welcomed everyone to the meeting.
- Roll Call** - Support staff took a roll call of members and established a quorum for the meeting.
- Public Comments and Emerging Trends**
There were none
- Review & Approval of Minutes: Tuesday, October 7, 2025, meeting**
Vote: Marc Scott made a motion to approve the October 7, 2025 meeting minutes and Anjettica Boatwright seconded the motion.

For: (5) Boatwright, Corsino, Miles, Scott, Smith

Against: (0)

Abstain: (1) Azanedo

- Business Items**
 - Review Scope of Work & PCAT Planning Council Activity Timeline – November 2025-** Ric Miles reviewed the current Planning Council Activity Timeline, and the Planning Council remains in compliance with its legislative requirements.
 - Program Updates and Collaboration with the recipient’s office**
There were none.

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

Ric Miles- Chair & Bre Azanedo – Vice Chair

c. Review and Resolve Parking Lot Items

- Dental Program Updates – There were concerns about appointment availability, client communication, and billings at dental clinic. This will continue to be discussed next month.

d. Review and Manage Planning Council Management Attendance

Support staff presented the current attendance tracker. There were some discrepancies that support staff will address. Concerns were raised regarding members with excessive absences. The group offered to reach out to members and staff will as well to discuss any barriers they may be experiencing.

e. Address membership recruitment campaign(s) The Planning Council will address membership recruitment efforts.

The Bring One campaign was discussed as well as ideas about membership engagement.

f. Review membership matrix for compliance with federal mandate membership matrix for compliance.

Ric Miles gave the committee an update on the current Planning Council makeup and membership. Currently, the PC stands at 15 members, with 33% representation from unaligned consumers. There are two membership vacancies remaining: Local Public Health Agency, and Hospital Planning Agency/Healthcare Planning Agency.

g. Review and Manage Planning Council Membership Application Process

There were 3 applications to be reviewed.

Dan Smith made a motion to move into executive session and Anjettica Boatwright seconded the motion.

For: (6) Azanedo, Boatwright, Corsino, Miles, Scott, Smith

Against: (0)

Abstain: (0)

Anjettica Boatwright made a motion to come out of executive session and Marc Scott seconded the motion.

For: (6) Azanedo, Boatwright, Corsino, Miles, Scott, Smith

Against: (0)

Abstain: (0)

A motion was made to accept all 3 applications and move them to the Strategic Planning & Assessment Committee for a final vote by Anjettica Boatwright and seconded by Marc Scott.

For: (6) Azanedo, Boatwright, Corsino, Miles, Scott, Smith

Against: (0)

Abstain: (0)

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

Ric Miles- Chair & Bre Azanedo – Vice Chair

h. Review/Update Directives to the Recipient’s Office –

Support staff presented the current directives, and these were reviewed by all attendees. We will continue to discuss this next month but at this time, there doesn’t seem to be a need for any updates.

7. Announcements and Emerging Trends (Discussion, all matters in this item are informational only)
There were no announcements or emerging trends at this point.

8. Public Comments and Emerging Trends (Discussion, all matters in this item are informational only) – There were no public comments or emerging trends.

9. Adjournment

Marc Scott made a motion for adjournment and Anjettica Boatwright seconded the motion.

For: (6) Azanedo, Boatwright, Corsino, Miles, Scott, Smith

Against: (0)

Abstain: (0)

Upcoming Planning Council Meetings:

Tuesday, December 2, 2025

- Steering Committee : 9:30am -11:00am
- Planning Council Annual Meeting: 11:00am – 2:00pm

ATTENDANCE THROUGH NOVEMBER

	PC	SPA	PC	SPA	PC	SPA	PC	SPA	PSRA 1	PSRA 2	SPA	ABS
Name of Commissioner	Dec	Jan	Feb	Mar	Apr	May	June	July	Sept	Sept	Nov	
Bre Azanedo	P	P	O	P	P	P	P	P	O	O	P	3
Anjettica Boatwright	P	P	P	P	P	P	P	P	P	P	P	0
Abraham Corsino	O	P	P	P	P	P	P	P	P	P	P	1
Manuel Delgado	O	P	P	P	O	P	O	O	P	P	O	5
Dorris Ezomo	P	P	P	P	P	P	P	P	P	P	O	1
Thaisha Gonzales	P	O	O	P	O	O	P	O	P	P	O	6
Sara Grajeda	P	P	P	P	O	O	O	O	O	O	O	7
Deeanne Hackett	P	P	P	P	P	P	P	O	P	P	O	2
Michelle Harvey	P	P	P	P	P	P	P	P	P	P	P	0
Edward Marshall	P	P	P	O	O	O	P	O	P	P	P	4
Ric Miles	P	P	P	O	P	O	P	P	P	P	P	2
Robert Schaffer	P	P	P	P	P	P	P	O	O	P	O	3
Marc Scott	P	P	O	O	P	P	P	P	O	P	P	3
Dan Smith	P	P	P	P	P	P	P	P	P	P	P	0
Monique Springer	P	P	P	P	P	P	P	P	O	O	P	2

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.